



Region E Information Packet

September 27th – 29th, 2019

Ingham County Fairgrounds * 700 East Ash Road *
 999 E. Kipp Road * Mason, MI 48854

*Camping, stall & t-shirt orders due **Fri, Sept 20th**
 Email to **RegionE@miha.org***

Contact Information

District 2

Karen Logan (248)
 563-8158
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District 4

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 (734) 389-6443
mihad4@yahoo.com

District 5

Candice Russell (616)
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Mihadistrict5@gmail.com

District 10

Tracy Marr tracy6_78@yahoo.com

General Information

- The Show Office is located in the announcer's booth.
- Please check-in with the show office when you arrive to register your team and pick up your back numbers and t-shirts
- Camping, stall and t-shirts orders be emailed to RegionE@miha.org by **Friday, September 20th, 2019.**
- Please make check out to your district. They will provide one district check to the regional office. ***Once stall and camping reservations are made, there will not be any adjustments; you must pay for all stalls and campsites that were reserved.***
- Stalls and camping will be assigned.
- Tack Stalls will be assigned, if available; please indicate the number of tack stalls you would like.
- Please check-in with the Show Office when you arrive to register your team.
- **Crestview Tack will have shavings on hand, ordering in advance is preferred. Please contact them at (517)676-3410.**
- All bedding must be wood by-products. No straw or paper allowed.
- **Fairground rules dictate that all stalls are swept clean. At the end of the show day Sunday, please have your stalls checked and approved by your appointed District Chairperson.**
- District duties are included in the regional information packet.
- Additional duties will be assigned as needed.
- The top 2 teams competing in each division will advance to State Championships.
- All equitation classes including bareback will require a pattern.
- All patterns will be posted by the MIHA Patterns Committee after completion of all district meets; patterns can be downloaded at MIHA.org.
- If your team is not attending the Regional Championship it is your responsibility to notify both your district chair and the regional chairperson.

Camping Rules

- Each campsite is required to have a responsible adult [21 years or older], staying with the group each night. All names of the camping party must be listed on the application. Emergency contact person(s) and number(s) must also be listed.
- **NO MORE THAN 1 CAMPING UNIT PER LOT.** Camping units must stay within the confines of the lot (slideouts must not extend beyond the lot line).
- All hitches must be readily accessible (for emergency hookup).
- All Fire lanes are to remain open no parking between or around barns.
- Quiet hours are from 10:00 pm to 6:00 am. Generators may not be run during quiet hours.
- Notify Show Office of concerns/problems.
- No alcoholic beverages or illegal drugs will be allowed. Violators will be removed and prosecuted.
- No bicycles, ATV's, scooters, etc. will be allowed.

- Campfires are **not** allowed.
- No digging on fair grounds due to buried utilities. Stakes should not be pounded into the ground 3' either side of the power and water lines which run between the electrical pedestals on each campsite.
- By order of the Health Department, water hoses may be connected only long enough to fill holding tanks; they must be disconnected at all other times.
- THERE IS TO BE ABSOLUTELY NO DISCHARGE OF WATER OR WASTE ON THE GROUND, by order of the Health Department. Any camper who disregards this rule will be required to clean up the discharge, will be subject to a \$100.00 fine, and will be removed from the fair grounds.
- There is a DUMP STATION.
- Any camper, or member of a camping group, who violates any rule or regulation will have their camping permits revoked. They will be required to remove their camper from the grounds immediately, or it will be removed at the owner's expense. Camping fees will be forfeited, and camping parties will not be allowed back without approval from the camping committee. The camping area will be patrolled.
- There are to be no lighted decorations and electric/open flame heaters in the barns.
- ABSOLUTELY NO BLOCKING OR LOCKING ANY BARN DOORS.
- ALL FIRE PROTECTION RULES WILL BE ENFORCED.

Hotel/Motel Information

<u>Fairfield Inn</u> 2335 Woodlake Dr. Okemos, MI 48864 517.347.1000	<u>Comfort Inn</u> 2187 University Park Okemos, MI 48864 517.347.6690
<u>Hampton Inn</u> 2200 Hampton Place Okemos, MI 48864	<u>Holiday Inn Express</u> 2209 University Okemos, MI 48864 517.349.8700
<u>Stay Bridge Suites</u> 3553 Meridian Crossings Okemos, MI 48864 517.347.3044	<u>Heb Inn & Motel</u> 575 N. Cedar Mason, MI 48854 517.676.4560
<u>Super 8 Motel</u> 910 American Road Lansing 48911 517.393.8008	Look for Hotels in Jackson, MI

Region E Tentative Schedule 2019

Friday, September 27, 2019

11am	Haul In-Set Up - Registration Opens (Closes at 3pm)
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Coaches need to check - in; Pick up back numbers & pre-ordered t-shirts; verify slots

2pm	Ring 1 - Open Warm Up for Equitation Over Fences - closes at 3:45pm
3:30 PM	Coaches Meeting
3:45p- 4:00p	Ring 2 - Trail Walk through

We say tentative because it is subject to change at any moment. Certain factors may speed up or slow down the start times for some of the classes. For example, if the show runs faster than expected, then the classes will start earlier than listed on the tentative show schedule. Likewise, if the show runs slower than expected, then the classes will start later than listed on the tentative show schedule. Other conditions may speed up, slow down, or alter our schedule as well. Please keep track of how the show is running, listen for announced schedule changes or splits, and be flexible. Your help and understanding will keep your show running more smoothly. The announcers are a convenience not a requirement. Pay attention to the class order and classes prior to yours. It may be helpful to have a coach/parent posted near the arena's to pay attention to the running of the current classes.

Time	Ring 1	Ring 2	Infield Ring
3:55 PM	National Anthem		
4pm	Equitation Over Fences #3 D, C, B, A	Trail At Will	Western Riding Pattern #3 A, B, C, D
	Order of go by div and back number	No order of go	Order of go by div and back number

Work Assignments			
Announcer: D4	Jump Set-Up/Tear Down: D4 Reset Workers: D2 Ringmaster: D5 Gate: D10	Trail Set Up/Tear Down: D10 Reset Workers: D5 Ringmaster: D2 Gate: D4 Scribes: D4 (1) & D10 (1)	Western Riding Set Up/Tear Down: D5 Reset Workers: D2 Ringmaster: D10 Gate: D4 Scribes: D5 (1) & D2 (1)
7pm	Coaches Meeting (eliminates need to morning coaches meeting; discuss FS patterns, opening ceremonies.		

Tentative Schedule - Saturday, September 28, 2019

8am	National Anthem, Parade of Teams - Ring 1 North
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Time	Ring 1 North	Ring 1 South	Ring 2
8:30 AM	Western FS - Div A	Western FS - Div B	Western FS - Div C/D
	Hunt Seat FS - Div A	Hunt Seat - Div B	Hunt Seat - Div C/D
	Saddle Seat FS - Div A	Saddle Seat FS - Div B	Saddle Seat FS - Div C/D

Work Assignments						
Announcer: D4 & D5	Ringmaster	D2	Ringmaster	D4	Ringmaster	D10
	Gate	D2	Gate	D4	Gate	D10
	Arena/pattern set up	D5	Arena/Pattern Set Up	D5	Arena/Pattern set up	D5

12:30 pm ish	Ring 1	Ring 2	Infield Ring
	Saddle Seat Eq - Div A	Saddle Seat Eq - Div C/D	Saddle Seat Eq - Div B
	Saddle Seat Pattern #3 - Div A	Saddle Seat Pattern #3 - Div C/D	Saddle Seat Pattern #3 - Div B
	Saddle Seat Bareback - Div A	Saddle Seat Bareback - Div C/D	Saddle Seat Bareback - Div B

Work Assignments						
Announcer: D4 (2) & D5 (1)	Ringmaster	D5	Ringmaster	D2	Ringmaster	D10
	Gate	D5	Gate	D2	Gate	D10
	Arena/Pattern Setup	D4	Arena/Pattern Setup	D4	Arena/Pattern Setup	D4

Coaches Meeting			
3pm ish	Ring 1		Infield Ring
	Flag Race - C/A		Flag - D/B
	Cloverleaf - C/A		Cloverleaf - D/B

Work Assignments						
Announcer: D4 (1) & D5 (1)	Reset Workers	D5	Timers	D4 & D5	Reset Workers	D4
	Gate (2)	D2, D10	Setup	D10 David Cox	Gate (2)	D2, D10
	Announcer Aid	D5			Announcer Aid	D4

Tentative Schedule - Sunday, September 29, 2019

8am	National Anthem - Ring 1 North
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Time	Ring 1	Ring 2	Infield Ring
8:15 AM	Hunt Seat Eq - Div B	Hunt Seat Eq - Div D/C	Hunt Seat Eq - Div A
	Hunt Seat Bareback - Div B	Hunt Seat Bareback - Div D/C	Hunt Seat Bareback - Div A

Work Assignments						
Announcer: D4 (2) & D5 (1)	Ringmaster	D4	Ringmaster	D2	Ringmaster	D5
	Gate	D10	Gate	D2	Gate	D5
	Arena/Pattern Setup	D10	Arena/Pattern Setup	D4	Arena/Pattern Setup	D5

10:30 AM	Western Eq - Div B	Western Eq - Div D/C	Western Eq - Div A
	Western Bareback - Div B	Western Bareback - Div D/C	Western Bareback - Div A

Work Assignments						
Announcer: D4 (2) & D5 (1)	Ringmaster	D2	Ringmaster	D5	Ringmaster	D2
	Gate	D10	Gate	D4	Gate	D10
	Arena/Pattern Setup	D4	Arena/Pattern Setup	D2	Arena/Pattern Setup	D5

12:45 PM	Coaches Meeting				
		Timed Event #3 - Pole Bending			
		D, C, B, A			
2:00 PM	Two - Person Relay				
	D, C, B, A				

Work Assignments						
Announcer: D4 (1) & D5 (1)	Reset Workers	D5	Reset Workers	D4	Timers	D4 & D5
	Gate (2)	D2, D10	Gate (2)	D2, D10	Setup	D10 David Cox
	Announcer Aid	D5	Announcer Aid	D4		

2019 Registration Form

Registration due Fri, Sept 20th.

RegionE@miha.org

Team Name _____

Team District 2 4 5 10 (Circle One) Team Division A B C D (Circle One)

Coach: _____

How many coaches on team need ID badges? _____

Address: _____

Cell Phone _____

Email Address: _____

Make check payable to your district;

**all reserved stalls and camping must be
paid for; no adjustments will be made.**

Campers may be brought in on Wednesday and Thursday, but cannot be plugged in. Any campers found plugged in will be charged \$35 per day fee.

Coaches will receive a blank slot sheet with their rider's name and back number by Friday September 20, 2019.

Slot sheets must be mailed to RegionE@miha.org
by Tuesday September 24, 2019 6pm

Horses cannot arrive prior to 11am on Friday.

	Quantity		Total
RIDERS		\$35	\$
Horse Stalls		\$45	\$
Tack Stalls		\$45	\$
CAMPING – FRIDAY		\$35	\$
CAMPING – SATURDAY		\$35	\$
T-shirt size – Small		\$10	\$
T-shirt size – Medium		\$10	\$
T-shirt size - Large		\$10	\$
T-shirt size – X Large		\$10	\$
T-shirt size – XX Large		\$10	\$
Total amount of check			\$

Coach's Signature _____

Date _____