

Michigan Interscholastic Horsemanship Association
Board of Directors Meeting
Agenda

January 13, 2018 10:00 a.m. – 2:00 p.m.

Conference Call: 712-775-7031

Meeting Code: 999-889-361

10:01am

Roll Call: 1, **2, 3, 4, 5, 6, 7, 8, 9**, 10, **11, 12, 13, 14, 15, 16, 17**, 18, 19, 20

Executive Board: Chair, 1st VC, **2nd VC, Secretary, Treasurer, Rules, State Show**

Introductions: None

Call to the Public: None

Agenda

Changes Yes

Motion to Approve D13

Second D17

Pass/ Fail

Minutes

Changes No

Motion to Approve D13

Second D5

Pass/Fail

Treasurer's Report

Discussion Total collected in 2017 \$177157.73, \$156193.79 in 2016. December report she transferred the funds from the regions and left \$5000 in each. Ending balance \$151907.73 in December. Most of the reporting is done. Need 1 more end of year region report for region E. Mail or email them. Also missing a couple judge's forms. She needs those now to send out 1099. 15427 Fordline. Southgate, MI 48195

Motion to Approve D15

Second D13

Pass/Fail Abstain=1

Old Business:

A. Approve Expenditure and of the Design Brochure

D13: Added requested changes. Changing the scholarship sentence to reflect over \$10,000 in scholarships is available for riders, removing the requirements portion. Add the scholarship information to the cover and bold the information in the content.

20180113-001 – Motion to approve the brochure’s content and any changes to visuals be approved by the executive board.

Motion D12

Second D14

Pass, Astain=2

20180113-002 – Motion to expense a maximum of \$2000 for printing of the brochure for availability at the stallion expo.

Motion – D5

Second – D15

Pass, Abstain=1

New Business:

A. Rule Changes

We have 7 proposals submitted.

B. Grooms and Guidelines

D5 – She was asked why grooms were allowed to groom for any team they want instead of for the team they would be part of? She can’t come up with a scenario where this would be a problem.

D16 – Has this in his own district for a person who didn’t have a team and formed a team the next year.

2nd VC – Sees this is a non-issue.

Committee Reports:

- State Show – All is going good.
- Rules - Color for the rulebook will be bright blue.
- Junior Division – No report
- Regional – All regions will remain the same this year.
- Membership – No report
- Historian – No report
- Judges – No report
- Pattern – The 2nd VC will not pull the initial patterns as she is an asst coach of a team.
- Awards – No report
- Finance – No report
- Nominations – No report
- Scholarship – Need to know who our scholarship winners are.
- Tracker Program – New version will be sent to Brian, Tracy and Shelly. All fixes for the high school have been put into the junior high. If it is tested well, we should have a working version for the February meeting.
- Promotional – Can't find anything less than \$1.50. All others are around \$1.50 per piece. Keychains are \$.75 each. Some like the lanyard idea. Card sleeves and pop rings for cell phones. She will get prices and email them out. She is working to get an ad for the March Saddle-up. She is looking to do something a little different for stallion expo. She would like to do pricing for additional banners for the booth. Suggestion banner stands and retractable banners. Possibly in the future get a booth and invest more in promoting the organization.
- 20180113-003 – Motion to approve up to \$500 to purchase promotional items for the expo.
- Motion D9
- Second 13
- Pass
- She will email everyone for the March issue of Saddle-up Ad. She will look into the large check for presenting the scholarships at the expo.
- Logo – No report
- National Competition – No report

District Reports:

- 1 – No present
- 2 – March she disqualified a coach and sent a letter. Their activity has picked up with this coach again. They would like to make all aware. At regionals, Fred will be filling in for district 2.
- 3 – Getting stuff together for their audit. Hoping to have that in the mail for Monday. Coaches meeting at the end of the month.
- 4 – Did pick up a horse show as a fund raiser. She emailed questions on a raffle license. She is looking into this with the state.

- 5 – All is quiet.
- 6 – All is good.
- 7 – All is quiet
- 8 – Good, please bring more year bars to the annual meeting.
- 9 – All is good.
- 10 - No Report
- 11 – Asks for information from D2 on the coach moving to her district.
- 12 – All is good.
- 13 – All is good. Avoided a possible situation with a junior coaching position.
- 14 – All is good. Meeting on the 24th to discuss rule changes.
- 15 – Mostly all is good. New team signed back up. Old coaching staff wanted to take over, but were turned down because of new coaching staff. Bellevue team needs their patch from state. She would like those to come to the annual meeting.
- 16 – All good.
- 17 – All is good
- 18 – Not present
- 19 – Not present
- 20 – Not present

Correspondence: None

Call to the Public: None

Motion to Adjourn:

Motion D6

Second D12

Pass/Fail

11:54am

Michigan Interscholastic Horsemanship Association
Board of Directors Meeting
Agenda
March 10, 2018 10:00 a.m. – 2:00 p.m.
MSU Horse Teaching Facility

10:03am

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20
Executive Board: **Chair, 1st VC, 2nd VC, Secretary, Treasurer, Rules, State Show**

Introductions:

Call to the Public:

Agenda

Changes Yes
Motion to Approve D13
Second D6
Pass/ Fail

Minutes

Changes No
Motion to Approve D9
Second D17
Pass/Fail

Treasurer's Report

Discussion: Made a change to the balance sheet for last year. Had some receivables for \$1275.00. End of year \$176907.00. YTD banking activity: \$142010.06.
Region A 4985
Region B 5000
Region C 5000
Region D 6839.65 Has a later deposit making up the difference in the account.
Missing region E 5000 balance
D13: Will the extra be rolled back to \$5000 in the region D account?
Tr: She will move it in December of this year. There is really no reason to move it right now.
Motion to Approve D17
Second D11
Pass/Fail

Old Business:

A. Financial Reports

Tr: There has been some issues getting team reports in. We discussed recently, district reporting should not affect the district reporting. The rulebook states the due date the due date as January 1st. If you are missing team reports, still hand in your district reports and notify the treasurer which teams are missing. She will take it from there to handle the missing team reports. She may just do a general email to the team.

Chair: If the team or district doesn't have their financials in they cannot vote at the February meeting.

D13: DCs can set their own dates to get their team financials in?

1st VC: Yes, but we don't want you to hold your financial reports that are in on time.

DC 3: If we have a team that doesn't have their financial reports in by the date, it only affects the team.

D14: This only affects the coach, right?

Chair: correct

New Business:

A. Junior High Charter Schools Not Affiliated with a High School

D14: The charter is only a K-8 charter. There is no high school. She has no problem with filling out a coop.

B. Rules and State Show Chair

Chair: We discussed it at the exec board level and have asked Marc and Amy to continue as rules and state show chairs.

Motion to keep Marc and Amy as state show and rules chair for 2018.

Motion D9

Second D13

Pass

C. Judge Payment Forms

Tr: Recommending adding the SS number on the forms again. She was missing 30 SS numbers and had to spend considerable time getting them. Also, it is important that they are delivered on time. The earlier the better.

D3: do you need a copy of the contract?

Tr: No

D13: Wasn't there supposed to be a list?

Tr: The list was lost with a file system crash.

D3: There is a separate form?

Tr: Yes, it is on the website, Judge's payment form.

SSC: If they don't want to give their SS # they can file for a DBA and get an EIN.

Committee Reports:

State Show: Had a judge back out but will find one to fill in. Asks Joanne for the stall company's number.

Rules: Nothing on rules. Rulebooks should be in by the April meeting, and is online.

Junior Division: Reminder to get coop forms in to the 1st VC as soon as possible. Each year needs new co-op forms from the primary and co-op school.

Regional: No Report

Membership: No Report

Historian:

Judges: No Report

Pattern: Will work on it next week for juniors. Looking to the next couple weeks to post.

Awards: Ordered all the trophies and Pins. Did ask for a different horse for the take home trophies. Need to take a count of trophies in the storage unit. D2 would like a 2nd sportsmanship trophy.

Finance: Covered

Nominations: No Report

Scholarship: Being presented tomorrow. 12:45 tomorrow.

Tracker Program: Two days ago sent the latest. It is a clean install. Should be ready for spring meets.

Promotional: Got bags printed, 700 of them. 200 went to the youth program. Still looking at other items.

Would like to make a proposal. She will start pushing the new scholarship amounts after the scholarship winners tomorrow.

Motion to approve \$245 for April Saddle-up ad.

Motion D5

Second D13

Pass

She will have some new ideas on promotion ideas in talking with some people from Flint Field Farms.
Horseman's Coral is looking to talk with MIHA on some publication opportunities.

Logo: D5: Adding some prize money to the logo contest? She is looking for new ideas to promote to the contest. Maybe gift certificates.

How about a mascot for MIHA? This is to add some fun to the organization.

National Competition: Chair: Talking with WIHA, they have some ideas for this. He will be talking with him.

Dressage: Without any discussion, how many are for adding dressage?

List of potential issues read.

Chair: Adds additional concerns.

D9: Are in the preliminary stages. Dressage can be run on grass.

Next meeting is going to be Tuesday April 17th at 6pm. This will be a phone meeting. Email Tracy for information.

The discussion points will be emailed out.

District Reports:

1. Not Present
2. No report
3. Several fundraisers coming up, sponsorship program, 6 teams are coming back for juniors, new coaches, 1 new team. Hoping to reach their minimums for riders this year.
4. Not Present
5. Had to change facilities this year. The new grounds is scheduled to be available in 2020 in Kent county.
6. Going well. 2 new teams coming back to senior and also a junior team returning. Fairgrounds for 2019 will be raised to the fee of what regions and states are paying. They went through budget. They can make it work but may be able to make it work. Is asking if there is any additional support from the state to promote a 2nd meet?
7. No Report
8. Not Present
9. All is going well. Gearing up from junior season. New FB page has been created for the district.
10. Not Present
11. Has a issue resurfacing, but is working through it.

12. Has a homeschool family which rode with the local school. The parent is planning to enroll the kid in the public school then pull them from the school after. Their fees have gone up this year.
13. Had their meeting. Added a junior high team and a high school team.
14. Meeting held in January. Implemented a sponsorship program last year to purchase a trailer for the jumps. They have 7 \$100 sponsors this far.
15. No Present
16. A child is living in another couple's house in the district and will be attending the high school. The parents must sign the paperwork or the child must emancipate themselves or the people the child is living with gain guardianship.
17. New junior teams coming in. Kellie Davis is going to be the assistant DC.
18. Not Present
19. Going good. Looking for a big junior high group this year.
20. Not Present

Correspondence:

Call to the Public:

D3: Is looking to find what to do for all equipment not turned over.

Chair: Put what you need in a list and see how we can help.

Motion to Adjourn:

Motion D13

Second D5

Pass/Fail

12:25pm

Michigan Interscholastic Horsemanship Association
Board of Directors Meeting
Agenda

April 14, 2018 10:00 a.m. – 2:00 p.m.

Conference Call: 712-775-7031

Meeting Code: 999-889-361

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20

Executive Board: Chair, 1st VC, 2nd VC, Secretary, Treasurer, Rules, State Show

Introductions:

Call to the Public:

Agenda

Changes Yes

Motion to Approve D13

Second D6

Pass/ Fail

Minutes

Changes No

Motion to Approve D5

Second D15

Pass/Fail

Treasurer's Report

Discussion \$131812.71 in checking. Paid simply storage, spartan printing and patches pins were purchase and brochure printing.

Region balances are noted.

Motion to Approve D13

Second D19

Pass/Fail

Old Business:

A. Financial Reports not turned in

D14: Wanted to know if any of the coaches were contacted that didn't turn in financial reports?

Treasurer: Did see the email and will send just the one to the team.

D14: Normally this isn't an issue, but this year they went to regionals.

New Business:

A. New scholarship from Lighthouse (T-Shirt Vendor)

1st VC: Kyle from Lighthouse would like to offer a \$500 through MIHA annually through our normal processes. He would like it to be announced as from Lighthouse.

All are in favor

20180414 Motion to accept the scholarship offer from Lighthouse to go through our normal scholarship process and be announced as a scholarship from Lighthouse.

D14 Asks for clarification of how many scholarships we now offer.

1st VC: This makes 7 total with MHC and Lighthouse.

Motion D15

Second D13

Passed

1st VC: We will be giving away \$11,500 this year.

D6: Received a scholarship application already.

1st VC: Will address and ask them to resubmit it at the appropriate time after their season this fall.

Committee Reports:

State Show: No report

Rules: We do have rulebooks. D6 needs about 30, D5 needs 11, D3 needs 25, D15 need 26, D13 needs 15,

Junior Division: All insurance certificates with the exception of D6 and D15. If anyone needs them before May 9th, he can email them.

Regional: No Report

Membership: No Report

Historian: No Report

Judges: Letter will be email to the secretary to prep the rulebooks for mailing.

Pattern: Both the trail patterns on our junior site. They are missing an obstacle. We will plan to add one to make it legal.

Awards: Secretary will get a count of trophies in the storage unit.

1st VC: There is a single trophy for junior and pins for all participants, patches and year bars. The amount will be based on registration numbers.

Finance: Covered

Nominations: No report

Scholarship: Covered

Tracker Program: The regional is being worked on right now.

1st VC: He will be working on the junior program test this week.

Promotional: D5 email was sent on a graduation rope. Just check with the school to see they are OK with it. If you want lanyards for the junior division, she needs to know how many to order. Is it OK to post on the Facebook page about the new scholarship?

1st VC: Yes. He thanks Candice for putting up a nice booth at the Expo. The bags were seen everywhere.

Logo: Due June 1st. We already have 4 turned in.

National Competition: Chair, still needs to talk with WIHA about this.

Dressage: No Report

District Reports:

1. Registering 4/28.
2. No Report
3. Do OK. On track. No equipment or supplies turned over and will be getting new. Has tried to meet up but not gotten a good time. Has some new coaches and teams. They have their first fundraiser night coming up.
4. Date for junior is now in June and guessing between 40-60 riders. Have to build all new jumps and trail equipment. 4H bought new equipment and is not renting out anymore. She is providing the information on coaching to the teams concerned today.
5. No issues. Sent a list of possible co-ops. Meeting is the 24th or 25th.

6. All is good. Co-ops have filled out forms.
7. All is good.
8. NP
9. NP
- 10.NP
- 11.NP
- 12.Junior meeting is set for end of April.
- 13.All is good. Meeting for junior reg is May 1st.
- 14.Junior reg is Wednesday. Looking at about 45 riders.
- 15.All is good. Judges hired for all meets. Needs one clarification on juniors. Has a coach which says she's been asked to come down and coach one their teams. She hasn't heard from the coach. The assistant coach is calling and the school wants contact information.
Chair: Suggests she move on with plans to get a coach in place.
D15: Has about 71 riders thus far.
- 16.NP
- 17.NP
- 18.Has a team coming on as a co-op. Having an adjacent meet with 20 and sign up is next week.
- 19.Had their registration meeting, just shy of 80. Has mostly B teams this year in junior.
- 20.All is good.

Correspondence:

None

Call to the Public:

None

Motion to Adjourn:

Motion D20

Second D5

Pass/Fail

Michigan Interscholastic Horsemanship Association
Board of Directors Meeting
Agenda

May 9, 2018 6:00 p.m. – 10:00 p.m.

MSU Horse Teaching Facility

6:04pm

Roll Call: **1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20**

Executive Board: Chair, **1st VC, 2nd VC, Secretary, Treasurer, Rules, State Show**

Introductions:

Jan Donath, Edwardsburgh

Call to the Public:

None

Agenda

Changes Yes

Motion to Approve D1

Second D17

Pass/ Fail

Minutes

Changes

Motion to Approve D13

Second D18

Pass/Fail

Treasurer's Report

Discussion Handed out and discussed Ending 130,159.89, regional accounts brought to around the \$5000 mark.

Motion to Approve D5

Second D13

Pass/Fail 1 Abstain

Old Business:

A. Advertising budget

This year a one time only payment will be given to each district for such things as advertising and equipment. \$250 for junior and \$500 for senior.

New Business:

A. What paperwork is required for grooms

D13 required grooms to fill out the medial release and media release. Grooms are a vague thing. We only charge the insurance, correct?

Answer: Yes

2nd VC: If it isn't documented we should put it in the rulebook

D5: Believed we had them fill out all the paperwork except the horse information.

D9: Agrees we should have the media release and medical release.

D14: Has them sign the disclaimer on the registration form and the concussion paperwork also.

D13: Would like it written somewhere.

1st VC: We don't have anything written for rider registration. The online registration is on the list of things to accomplish.

20180509-001 Motion to develop an SOP dictating what information is required for registration.

Motion D5

Second D13

Pass

B. MHSAA Cap (coaches advancement program)

2nd VC: Attended her first MHSAA Cap course. We should put something together for new coaches such as how to fill out a slot sheet.

Think about what you need to inform your coaches of continuously.

Financial report preparation

C. Registration form additions

D5: Had a couple people electronically sign their forms. Her concern is the owner's name is just typed. What happens if there is an issue? What if the owner didn't really give permission to use the horse?

2nd VC: We need to look into this for the future.

D11: It may be no different than if a signature was forged.

2nd VC: Until we get a solidified process, maybe a call in to the owner would be prudent.

The line stating the signature requirements is a little small. Can we increase the font size?

Indication that all signatures are required before the form will be accepted.

D. 501c3 information

D13: Has emails with the tax ID number. She has a coach with an account that is charging her fees.

1st VC: Our status can be found on the Michigan 501c3 page and lookup MIHA.

D18: Our tax ID at Staples has lapsed. Could someone update that?

Charitable gaming rules are tabled until June's meeting.

E. Meeting date change for November

November 10th meeting will be moved potentially to Jackson National Life

F. Districts 18 and 20 merger?

D18: Numbers are very low for both district 18 and district 20. District 18 does not have a facility which is conducive to an MIHA meet. It would make sense to merge the districts.

2nd VC: Has this been discussed with D20?

D18: The DC has not come to the junior cooperative meeting, so she has not had an opportunity to discuss it. Has had some discussions with D20 coaches on having a more collaborative group.

2nd VC: The executive board will make attempts to contact district 20's DC to start. We will need to determine the process.

1st VC: The BOD has the power to make these types of changes; however, we would like to find more information.

Committee Reports:

State Show: No report

Rules: no report

Junior Division: Don't forget your coop forms.

Regional: You should have your judges hired.

Membership: No report

Historian: No report

Judges: Rulebooks have been sent out to the judges

Pattern: Marc did have corrected trail patterns on the website for juniors. Send the 2nd VC an email if you want to be on the pattern committee.

Awards: Junior high trophies are here. Do not forget to take them tonight.

Finance: Discussed

Nominations: No Report

Scholarship: No report

Tracker Program: D13 just ran the latest version today. Tomorrow she will have another update. Currently you cannot edit the coach name. Also is looking to make a video on use of the program. She can create a private Youtube channel which she can add members to place this video.

Promotional: D5: Putting another Facebook post for the Lighthouse scholarship, and one for the Logo contest.

Do we want to do another SaddleUp ad now or wait?

1st VC: We can do some advertising on Facebook for a small fee, and do more electronically. We will look into the cost and report next meeting.

Lanyards and graduation cords are here. D5 has fronted the money. Please reimburse them if you ordered. The lanyards are \$1.15 ea.

She is going to start putting information together to put through MHC. If we would like to be more involved in MHC Candice is volunteering to attend. Bob from D12 is still a delegate.

D5: What is being ask from us is to show the horse industry has an impact through the number of riders and amount of money spent in the horse industry.

20180509-002 Motion to become members of the MHC and pay the registration fee.

Motion 1st VC

Second D9

Passed

D9: Recommends Candice be one of our delegates to MHC.

D12: Can help put a packet together to show what benefits are of being members of MHC.

Michigan's horse industry and get a voice.

Logo: Submissions due June 1st. Remind your submitters about copyrights.

D16: The meetings at the Capitol were to come up with legislation regarding National Competition No report

Dressage: D9 The intent tonight is not make a presentation on everything, but trying to incorporate dressage on a trial basis or two years in the senior division only. The plan is to make a formal presentation in September. With the BOD approval they would go on to submit it to the February meeting.

District Reports:

1. 75 riders and 11 teams for junior
2. About even, no A teams. Has a decision on the coaching issue in her district. The person is coaching Brown City junior in D14.
3. Has her registration done, 10 teams with 34 riders. Had a fundraiser or the district raising over \$800.
4. Has a lot of co-ops. There is no limit on the amount of different schools which can co-op. Has over 70 riders this year. Goal for next year is 75.
5. All is good. Down on riders but one of the teams went back to district 8. She believes it's the date of the show causing the problem. HS is looking good.
6. Going to have their show this weekend, 11 teams with 51 riders.
7. No junior meet. One team went to district 10 and one to district 1.
8. All is good

9. Going well, had 28 riders last year and 42 this year. A couple of new teams and possibly 4 new teams for senior.

10.49 junior rider on 9 teams.

11. 38 riders, and lost a couple teams because of coaching issues and missed deadlines. Is requiring coaches make at least 50% of coaches meetings in the district.

1st VC suggests she submit her district rules.

12. 32 rider on 8 teams. If anyone gets a call from potential riders, Bob talked with numerous Michigan people about MIHA at Equine Affair. He hands out cards to parent and potential riders.

13. 24 riders which is up this year. Two new teams this year. Had an issue with stangles which she is has turned away for this year.

14.35 riders on 10 teams

15. Did lose a few riders

16. Numbers up about 20%. Doing 4 speed shows in the summer near Hudsonville.

17. Meet is this weekend. Has 18 riders.

18. Has 6 teams and 27 riders. Has various coaching issues, and is planning to have a coach's meeting soon to discuss recruitment.

2nd VC: Document everything. If it comes to removing a coach, you need to have documentation.

D9: Emphasizes that documentation is necessary.

19. Exactly the same number as last year, 75. Meet is this Saturday.

20. Not present

782 registered junior riders.

Correspondence:

D14 Needs an email sent from the treasurer to the Cass City team.

New coach for IDA in district 10.

Call to the Public:

None

Motion to Adjourn:

Motion D18

Second D12

Pass/Fail

7:40pm

Michigan Interscholastic Horsemanship Association
Board of Directors Meeting
Agenda

June 13, 2018 6:00 p.m. – 10:00 p.m.

Conference Call: 712-775-7031

Meeting Code: 999-889-361

6:04pm

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20

Executive Board: Chair, 1st VC, 2nd VC, Secretary, Treasurer, Rules, State Show

Introductions:

None

Call to the Public:

None

Agenda

Changes Yes

Motion to Approve D13

Second D17

Pass/ Fail

Minutes

Changes No

Motion to Approve D14

Second D3

Pass/Fail

Treasurer's Report

Discussion Riders 767 in 2017 and 782 in 2018. Balance sheet was included comparing last year to this year as of May 31 each year. Included a profit and loss for 2017 and 2018 January-May each year.

D9: Asks questions on the statement

\$168,162.41 balance as of today

Motion to Approve D3

Second D12

Pass/Fail Abstain 1

Old Business:

A. SOP - Rider/Groom Registration

1st VC: Mailed out to the BOD. Reads the SOP

Adding Coggin that is less than 12 months old for each horse

20180613-001 Motion to approve the amended SOP

Motion: D9

Second: D3

Pass

B. New Horse and Rider Registration Form

1st VC: Made requested changes and signature information

2nd VC: Is this going live this year?

1st VC: If they hand in the other form this year it will be accepted
20180613-002 Motion to accept the changes to the registration form

Motion: D12

Second: D14

Passed

C. Facebook Advertising Costs

1st VC: Did some research, you can pay as little as \$5 per week.

The amount of money put in will increase or decrease the number of people we reach. We could set a budget on how much we spend per month or certain times of year.

D9: Thinks it's a good idea, but doesn't think we have enough information. The cost is \$5 and up. That is pretty vague.

D18: A two-week blast reaches more and gets a better return than doing a consistent \$5 per week. If we aren't doing it right now it will not until the next meeting.

D13: Is the idea of blasting out further to get more people involved?

1st VC: Yes. This would be to reach those which may not know about MIHA.

D9: For the cost we could afford to do it and see what return we get.

D18: Suggests we boost our page also.

20180613-003 Motion to spend no more than \$100 on a two-week Facebook advertising promotion.

Motion D9

Second D3

Passed

Will start it on the 18th to get it set up.

D. MHC Status

1st VC: Asks for the paperwork again to get filled out.

E. District 20

1st VC: Attempted to have a hearing for the D20 DC prior to this meeting. We talked to her last year for the attendance requirement. She had agreed to attend at least 50% of the meetings and copy the 2nd VC on all correspondence sent out in her district. The DC did not appear to this meeting today. The executive board is formally recommending to remove her from District 20's DC for a period of

2 years. The chair is reaching out to the former DC to find a person to appoint as interim DC.

20180613-004 Motion to remove Diana D from the position of district chair for district 20 for a period of 2 years.

Motion D12

Second D13

Pass, 1 Abstain

New Business:

A. Logo Contest Selection

1st VC: Logos were selected and Lighthouse has been contacted. He will be reaching out for t-shirt numbers.

Committee Reports:

State Show: No new information

Rules: No new information

Junior Division: All coop requests were responded to.

D13: A rider can ride the English w/t in saddle seat or hunt seat, correct? Yes

Regional: Will be placing the back number order for regional and state soon. All regions should have your judges hired by now.

Membership: No new information

Historian: No new information

Judges: No new information

Pattern: HS and Reg pattern selection will begin shortly

Awards: Touched base with Action Awards on D2's extra trophy. The plastic horse will be changed this year to a much nicer one.

Finance: No new information

Nominations: No new information

Scholarship: D2: Are the forms on the website. Yes, under parents and under coaches.

1st VC: Kyle from Lighthouse was wondering how we get the money from him.

Treasurer: She will work on that answer.

Tracker Program: D13: Been doing a lot of testing and found a couple errors. Another revision will be available tomorrow morning to D13. If you would like a copy, please contact D13 for Bill's number. He will use Team Viewer to install the application for you.

Promotional: No new information

Logo: Logo winners were selected

National Competition: No new information

Dressage: No new information. Will have the presentation in September.

District Reports:

D2: No report

D3: Had their junior meet. Financially they are sitting good. Banquet is next week. They will be moving on to senior division and some new coaches and teams.

D7: No report, no junior meet

D9: All is wonderful

D12: Had a good junior meet. They do have an amended roster for juniors which he will hand in. There is a strangles issue in their district. All 4H is cancelled until the fair.

D13: Having their junior meet on Sunday. Reached out on ways to handle the heat. Also, has a case of strangles in her area diagnosed in the beginning of May.

2nd VC: Are there any other horses in that barn diagnosed?

D13: Not yet.

1st VC: Ask when was the last fever and if any other horses have been diagnosed. Get a vet note.

D12: Not sure you can get a vet note

2nd VC: Suggests contacting D11 for more information

1st VC: Will send along a list of things to look for regarding strangles

D13: Has more teams this year.

D14: Had their junior meets. Will have enough to buy their equipment trailer in the fall.

D15: Had a good meet and numbers were up. Added 4 new teams this year. Judges were concerned junior riders were being put into classes they were prepared for.

D16: All went well

D17: Everything went well

D18: Everything went well. Has an updated roster to submit
Asked if there was discussion on merging districts 18 and 20.
1st VC: We have not. Looking to give D20 a chance to rebound under another DC.

D19: Had their meet. It was cold and rainy.

Correspondence:

None

Call to the Public:

None

Motion to Adjourn:

Motion D12

Second D15

Pass/Fail

7:14pm

Michigan Interscholastic Horsemanship Association
Board of Directors Meeting
Agenda

July 11, 2018 6:00 p.m. – 10:00 p.m.

Conference Call: 712-775-7031

Meeting Code: 999-889-361

Roll Call: , 2, 3, , , , 7, , 9, , 11, 12, 13, , 15, , 17, 18, , 20 (D16 Attempted to call in but was unsuccessful)

Executive Board: , , , Treasurer, Rules, State Show, secretary came in late

Introductions: None

Call to the Public: None

Agenda

Changes: 13 Old Business Facebook update, Paperwork for MHC, Update on D20, D9 Audit of District 3 update; NEW Business: Treasurer: Insurance carrier change (from Brian)D17 team change from 6 to 17

Motion to Approve 11

Second 3

Pass

Minutes

Changes: NONE

Motion to Approve 13

Second 17-d 2 abstain change email from D2 Karen Logan

<KJLOGAN94@sbcglobal.net>mail to KJLOGAN94@gmail.com

Pass

Treasurer's Report

Discussion: Kim sent 4 reports but only reconciliation report sent was forwarded to us. D9 uncomfortable approving until we have all reports to see, others agreed

Motion to table to next meeting until we get all reports 13

Second 9

Pass

Old Business:

A. Old business Facebook blast,

a. Unsure who was handling it,

b. did it happen?

c. If so any results?

B. paperwork for MHC,

- a. who was supposed fill out paperwork?
- C. update on D20 DC,
 - a. No updates as of yet
 - b. D18 requests that a decision be made very quickly about the possibility of merging 18 and 20 so that they can discuss change of venue. They have registration deadline at middle of August
- D. Audit of District 3
 - a. Lauren's email stated that 2017 checked out but still not enough info for 2016. Brian has the laptop? And is going to see what he can do about getting into it to recover.

New Business:

- A. Insurance carrier change
 - a. There is a change and hopefully Brian will have the new information at August meeting
- B. Team change from 6 to 17
 - a. Coleman is reforming a team—Hidie will contact Arlene to make sure it is ok

Committee Reports:

State Show: quiet

Rules: Did the bill get paid for spartan printing, Kim yes, last month

Junior Division: not here

Regional: not here

Membership: not here

Historian: not here

Judges: not here

Pattern: Not Here Are these getting sent out?

Awards: Not here:

Finance: tabled to next month

Nominations: Patti is thinking that she may not run again,

Scholarship: Paid out last two this month so all from 2017 have been paid

Tracker Program: Need more people to test TeamViewer.com free download, Call Bill, he will log into your computer while you are watching and load it onto your computer. Tracee has started the tutorial videos will be posting to her Youtube channel and sending a link to everyone once they are done, goal is to have it done before the August meeting

Promotional: Not here

Logo: Not here

National Competition: not here

Dressage: report will be made with recommendation in September

District Reports:

11- coach asked if the junior high years can be counted toward the scholarship eligibility requirements, membership stated no, it cannot

13- Tracee told her district that as of the end of the season this year, she is retiring as DC for 13. She told them they have until the banquet to find a replacement. She very much enjoys being part of the organization but would rather not have to commit to all of the meets so that she and her husband can do more traveling in the fall. She will continue to work with the tacker program until that is completed.

Correspondence: not here

Call to the Public:

Motion to Adjourn:

Motion 13

Second 12

Pass/Fail

Michigan Interscholastic Horsemanship Association
Board of Directors Meeting
Agenda
August 8, 2018 6:00 p.m. – 10:00 p.m.
MSU Horse Teaching Facility

6:03pm

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20

Executive Board: Chair, 1st VC, 2nd VC, Secretary, Treasurer, Rules, State Show

Introductions: Tracy Marr D10, Bill D16

Call to the Public: None

Agenda

Changes Yes

Motion to Approve D17

Second D5

Pass/ Fail

Minutes

Changes Lauren's audit on D3 was OK for 2016 and not 2017 needs to change to D3 was OK for 2017 and not 2016. D16 attempted to call in but was not successful.

Motion to Approve D11

Second D1

Pass/Fail

Treasurer's Report

Discussion

Treasurer: Started the month at \$139052.76 and ended at 138342.02.

Total of all assets and liabilities \$165,166.67

Motion to Approve D3

Second D5

Pass/Fail

Old Business:

A. Insurance carrier change

1ST VC has a new liability insurance carrier and will send the proof of insurance to the districts.

B. Team change from 6 to 17

D17: Coleman is OK'd to move from district 6 to district 17. They were with district 17 prior to the dissolving of the team in previous years.

C. Facebook blast

D5: She has not moved forward with that yet. She is looking to talk with the 1st VC to find how it should be handled. She is thinking something pertaining to the scholarships.

Chair: Steve Taylor from Crest View tack would like to offer a sportsmanship trophy for states. D5 will talk with the state show chair on it.

Lighthouse will be providing a scholarship to MIHA this year.

D. Paperwork for MHC

Chair: He did start to fill it out, but needed to know who the primary is. He put D5 as the primary and D12 will be the alternate in addition to the chair and 2nd vice chair.

E. D20 Update

Chair: Beth Hardwood is trying to come up with a solution to the issue in that district. She was a previous district chair, and wants to keep the district. Beth will be the temporary DC for this year. Beth has access to the district bank accounts.

F. Audit of District 3

2nd VC: She went as far as she could with incomplete information. For all other districts, please make sure all your financials have ties to transactions and are clear. The audit is complete for district 3.

G. Team and District Inventory

D13: Did the BOD come up with a form?

Chair: You should have an inventory handed in with your financials beginning this fall.

2nd VC: As something that is not official, she takes pictures of all their inventory and adds it to their Facebook page for transparency.

D3: What is the recourse if the inventory doesn't get turned over?

2nd VC: Will work with D3 to help move forward.

D3: Does she just right it off?

Chair: Yes

New Business:

A. Two-Man Relay

2nd VC: She will be putting together a rule change to replace two-man relay with poles. If you are interested in talking about it, please give her a call or email. This is being done on her own, not as part of the executive board.

D7: Why do you want to get rid of it?

2nd VC: Safety is the first aspect. The one-man D team is another, and the ability to poles in as a staple. She would like to keep the 3-person limit on the class.

D14: Would there be something to replace poles in the rotation?

2nd VC: Yes, but not sure what yet.

D7: What were the injuries at states?

2nd VC: The hand off is one most prevalent.

B. Non-Participating Coaches

D11: Has three coaches which do not participate in any coach's meetings. One will go missing during meets and doesn't pass along correct information to the team. What is her recourse to handle those coaches which do not participate? One may work itself out.

Secretary: Asks if there can be an assistant or representative?

D11: Yes, the assistant coach does help but ends up running everything when the coach disappears.

Chair: The DC could bring something to the executive board recommending removal of the coach and the reasons why. There should be corresponding documentation.

C. Equipment Trailer

Chair: We've talked about participating a trailer for the state equipment. He does have a line a 16' enclosed trailer for he believes \$2400. He has not checked into a space at the storage facility to store the trailer. The trailer will be available in September. There will cost for a plate. Until cost can be established for storage the 2nd VC could store it for a time.

20180808-001 Motion to approve \$3000 for the purchase of the equipment trailer and plate.

Motion D13

Second D1

Passed

D. Issues in District 8

D8: Emailed on a coach which has been removed from their fairgrounds. Can she change districts?

Chair: Not until next year

D8: Junior high team coach would not come to the meet to coach unless they paid for her gas. A previous coach would like to take over the junior team.

Chair: Write up the facts of the issue and submit it to the executive board.

Committee Reports:

State Show: No report

Rules No report

Junior Division No report

Regional: 2nd VC back numbers were ordered and will be here in September. If you are not going to be here in September you will need to get with her to pick them up.

Chair: Also be prepared to provide shirt counts for regions

Membership: No report

Historian: No report

Judges: D8: Had an issue with the judge, Gabrielle Deter-Snider, at juniors which did not do rail work both directions in non-pattern classes. She was not engaged in the showmanship class.

Pattern: state show chair picked patterns for districts. 2nd VC will pick them for regions and send them to the committee members to vote on. If you want to be on the pattern committee, please let her know.

D2: She was asking about the trail patterns being the same.

2nd VC: They are not exactly the same. They are slightly different.

Chair: Keep in mind they are not required to be used. The district can create their own.

Awards: No report

Finance: No report

Nominations: Secretary, Treasurer and 1st VC are up this year. Tracy Lentz is putting her name in for secretary.

Scholarship: Chair: Get the word out

Tracker Program: D13 hands out flash drives with the current tracker program.

Bill: The flash drives contain the team viewer for remote assistance, the application and Winzip. It will back up your current database on the new tracker. **Add absentee and injured rider to the September agenda.**

Promotional: D5: Right now just the Facebook push.

Chair: Would like to have a promotional item to hand out at states.

Suggestions to purchase lanyards.

20180808-002 Motion to purchase 1000 lanyards

Motion D2

Second D11

Pass

Logo: Will need T-shirt sizes and counts

National Competition: Chair: Spoke to Dan with WIHA. They still have not identified a location. We will be traveling to Wisconsin in early November to visit their state meet.

2nd VC: There is a place near Indianapolis, Findlay and Culver

Dressage: No report

District Reports:

1. 81 riders and 15 team registered
2. Consolidated to three meets
3. Extended their registration so they can potentially get additional riders
Chair: At a district level you can register riders after your own district registration. It is the DC's choice.
4. Sign up is around the 28th. Looking to have about the same amount of riders as last year.
5. Quiet
6. NP
7. Registration is at the end of August. Looking for about the same amount of riders.
8. Had a coach call and ask about replacing a horse if it goes lame.
They can if it is vetted out.
2nd VC: They can put the horse back in but not in the middle of the meet.
9. NP
10. Have 17 teams and 77 riders
11. 82 riders with a lot of B teams.
12. No report
13. 8 teams with 21 riders.
14. Registration is Aug 29th. Will be adding 3 teams but losing 2 small ones.
15. NP
16. All is good. Up on the number of riders.
17. All is good. Meets are at the end of the month at 30 riders.
18. NP

19. NP

20.NP

Correspondence:

None

Call to the Public:

None

Motion to Adjourn:

Motion D13

Second D11

Pass/Fail

7:58pm

Michigan Interscholastic Horsemanship Association
Board of Directors Meeting
Agenda
September 5, 2018 6:00 p.m. – 10:00 p.m.
MSU Horse Teaching Facility

6:10pm

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20

Executive Board: Chair, 1st VC, 2nd VC, Secretary, Treasurer, Rules, State Show

Introductions:

DC District 20

Casey Butler

caseybutler1@live.com

506 W. Division

Mancelona, MI 49659

(231) 350-2878

In October address will be

3524 Theisen Rd

Gaylord, MI 49735

Call to the Public:

Agenda

Changes Yes

Motion to Approve D13

Second D5

Pass/ Fail

Minutes

Changes

Motion to Approve D11

Second D12

Pass/Fail

Treasurer's Report

Discussion \$137,550.69 balance all accounts,

Main account balance \$110,726.04

Motion to Approve D17

Second D13

Pass/Fail

Old Business:

A. Absentee and injured rider

D11: It does not state you can't invoke the absent rider after the scoring begins. Feels it needs to be more defined.

2nd VC: Please send us an email as a reminder to ask for clarification.

SS Chair: Rules chair may defer this to the board to answer.

1st VC: Understands this to be an in-meet allocation after the show starts.

D14: The team is not being penalized as the slots can be reallocated as long as they don't go over 11 classes per rider.

There is usually an upper limit which they can allocate those slots

1st VC: Reads rule on page 13.

D13: This came up because of the new program and the limits placed based on the rules. One can exit the program completely and go back in to entry booth where it asks the question if all riders are available. It does not negate the existing points.

B. Insurance

D12: Doesn't have his proof of insurance

1st VC: He has emailed out all those which had August meets. He is having a hard time getting them. He will continue to work to get these. He will email them to you. If you need it for this weekend, email him. He does not have physical copies tonight, and has stated he needs the digital copy by Friday.

New Business:

A. Approval for State Meet Video Feed

1st VC: Has a quote to do the same as last year. \$1800 for the whole system.

20180905-001 Motion to approve \$1800 for the state meet video feed and cameras.

Motion D13

Second D9

Passed

B. Hartland Issue

Secretary: Explains the issue and ensuing event. The executive board is proposing sanctions or 2 years in which all MIHA practices must be held at a location other than the coach's farm, location, all interactions with the two families involved and the coach must have a neutral party present, and an action plan is due by from the coach by September 10, 2018 outlining steps to insure this type of behavior is never repeated by the coach. If these are not met the coach will be removed.

Motion to approve the proposed sanctions D5

Second D1

Passed, 1 abstained

D12: Had a similar issue. As such they are looking to invoke a no bullying policy in their district.

D16: Would encourage that the riders not be penalized because of parental actions.

D13: At school events it is now a known practice for an athlete to be removed from an event due to bullying behavior.

D9: They have a code of conduct in their district.

1st VC: Would like to have a state wide CoC.

C. Return Check (D13)

D13: Had a team that participated in the first meet. The check handed in bounced 6 times. In the past they have required cash when this happens. If the coach does not show up with the money owed, they will lose all their point from the first meet, and will be prevented from riding in meet 2. Additionally, she should not be allowed to ride in meet 3.

If the coach wants to register next year, how should she handle the missing funds from this year?

1st VC: At the very least she should have to pay the NSF fees from this year in addition to the current year's fee.

1st VC: The state will pay the district back the fee they submitted to the state. The coach is responsible for the \$30 NSF fees even if registering next year.

Committee Reports:

State Show: D6 understands the make-up arena is now enclosed.
Stalls went up \$3000 this year. Judges are hired and contracts are in

Rules: Amy is stepping down as of February, but has a replacement lined up. She will have some rule proposals.

1st VC: If teams are making their own team rules, please remember to submit them. Same for district rules.

Junior Division: No Report

Regional: Region checkbooks, shirts, trophies and pins are here.
Regional packets will be put up on the website.

Membership: No Report

Historian: No Report

Judges: No Report

Pattern: Regional patterns are with the pattern committee. Next Friday she will take the scoring and select the pattern. The selected pattern will not be until the Monday before the regional meet.

Awards: Trophies are here in the trailer. Should be two boxes per district, and one or two for regionals. Bring back any traveling trophies.

Finance: No Report

Nominations: 1st VC will not be seeking re-election, secretary – Tracy Lentz, Treasurer – Kim will seek re-election

Scholarship: Remind your seniors to fill out a scholarship form.
D3 – What are the rules?

2nd VC: They have to ride their senior year, and ride 3 of 4 years.
They may be a groom for 1 year that is not their senior year.

D12: Suggests having recipients open a 529 account.

Tracker Program: D13 has the new updated version as of this morning.

D13 offers to help anyone install the newest app via the team viewer remote app.

1st VC will put the latest version on the website tonight.

Please ensure you are using the old program so it can be imported to regional, and definitely for states.

Promotional: D5: We did not do anything recently after the last meeting. Lanyards are \$.66 a piece.

Logo: No Report

National Competition: No Report

Dressage: D9: Intended to have a presentation tonight, but they did not have time to bring it all together. They would like to move it to the November meeting.

District Reports:

1. Had the first meet using the first tracker. It all went well.
2. First meet is this weekend. They've consolidated.
3. Had their first meet. Ran the new district tracker and used it solely. Doing good, and had good attitudes.
4. Not Present
5. First meet is this weekend. Up about 10 riders this year with 3 A teams and no B teams.
6. Meet is this weekend. They are down riders.
7. Had registration evening . Registered 88 riders.
8. Have the first two meets this weekend down about 10 riders
9. First meet is in two weeks. All is well.
10. Still working with Bill, Had their first show, but did have two accidents.
11. Had their first two meets, great judging. Next meet is this weekend. Used the dual programs but will plan to only use the new app this weekend.
12. Everything is good. They are up 1 rider. Had a D team come back this year as an A team. They are campaigning hard.
13. Had their first show, good judge.
14. Meets start this weekend. Lost 3 teams but gained 3 also.
15. Graduated 18 seniors last year and are only down 6 riders. Three of their B teams are 9 riders.
16. Numbers are up a little bit. First show is this coming Saturday. Is there a spot to put in grooms? Answer is no. Email the 1st VC anyone who will not be on the uploaded data. Is looking to see how the insurance works as they had accidents occur.
Has a rider with one hand. How is she judged in the two hand classes?
2nd VC: ADA, she is judged as though she had two hands.

SS Chair: If you have a judge DQ a rider for this, please write the SS Chair as he sits on the judges advisory committee.

1st VC: Just give the judge a heads up before hand.

17. Had their meet a couple weeks ago.

18. Down about 10 riders and has about 10 left. Lost 4 teams this year.

19. Up numbers to the largest they've ever had. Up almost 20 riders from last year. Have a lot of good coaches and two new teams. They did a mixer night before the first meet. They had about 150 people there for the mixer.

20. First meet is this weekend followed by the two day meet next weekend. They are about the same size as last year.

2018 registration numbers

1,151 riders with 19 districts registered

23 – A Teams

72 – B Teams

65 – C Teams

101 – D Teams

2017 registration numbers

1,299 riders

28 – A Teams

68 – B Teams

94 – C Teams

129 – D Teams

Correspondence:

None

Call to the Public:

None

Motion to Adjourn:

Motion D12

Second D9

Pass/Fail

7:44pm

Michigan Interscholastic Horsemanship Association
Board of Directors Meeting

Agenda

November 10, 2018 4:00 p.m. – 6:00 p.m.

Old Chicago Restaurant
1938 W Grand River Ave
Okemos, MI 48864

4:10pm

Roll Call: **1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20**

Executive Board: **Chair, 1st VC, 2nd VC, Secretary, Treasurer, Rules, State Show**

Introductions:

Call to the Public:

Agenda

Changes Yes

Motion to Approve D5

Second D17

Pass/ Fail

Minutes

Changes

Motion to Approve D17

Second D9

Pass/Fail

Treasurer's Report No report

Discussion

Motion to Approve

Second

Pass/Fail

Old Business:

A. Dressage

Proposal covered by Joann Kosanic

This will add 2 classes

Team slots numbers will not change

Vote would be a 2-year pilot program

2 Dressage test patterns

Hunt seat saddle and conservative clothing will be allowed

New Business:

A. D2 Definition of “Educational Institution

D2: Has a school district which wants to become more involved. Our definition of an educational institution requires them to set up 3 separate teams for 3 separate schools.

Their district has separate sports teams per school for all other sports. This will be considered a team. They allow the students to join clubs affiliated with the different schools.

D9: If this were to go through you’d be looking at mass teams like Ann Arbor, Zeeland and Lake/Milford.

2nd VC: If we allowed one school, we would have to allow it for all.

D9: They could form super teams.

2nd VC: Suggested having one person be the head coach for one of the teams, and be the coordinator for all the teams. This person would appoint the coaches for the other teams.

D2: Can an entire district be an educational institution?

Chair: No they cannot.

B. D13 Registering 501c3 with gaming commission

Chair: We discussed this before, and remembers it being a lot of paperwork and potentially some insurance consideration.

D13: There is a way to get MIHA registered as a 501c3 with the gaming commission. She is willing to investigate it. She is concerned with MIHA in the event any district is performing drawings or raffles. The difference is whether the fundraising is a game of skill or a game of chance, if it is conducted the same day and the prize is less than \$100.

C. Code of Conduct

2nd VC: The board has come up with a coach’s code of conduct. This comes from 4h and MHSAA. The idea is to put this in the coach’s packet each year. She would like to see it evolve to include parents and riders. Proposed CoC is read.

D9: Thinks it’s a good idea. Many who are a varsity sport already have to sign a CoC and take classes. Anyone members of USEF, the new requirements came out this year must go through a CoC training that highlights training, coaching and anti-bullying. USEF members get it free otherwise it is \$20.

2nd VC: The coach’s form will be amended to require the form each year.

1st VC: Doesn’t believe we need a rule change to add a CoC to the registration, but will need to have a reference to it in the constitution.

2nd VC will come up with the wording for the rule book.

D. Adding a Coach

Chair: Sent out a questionnaire. We do have a policy on when a coach resigns. The outgoing coach can recommend a coach, but the DC ultimately has selection and approval.

1st VC: If you have a head coach resigns and the athletic director doesn't have jurisdiction, there is no place where the outgoing coach appoints the incoming coach.

E. 2019 Dates

February 9: Annual Meeting

May 8: Junior Registration

September 4: Senior Registration

September 28-29: Regional

October 10-13: States

Committee Reports:

State Show: It was a good show. Had 2 protests which were not upheld. Average callback was 14 for most classes. The weather was not as cooperative as he would've liked.

Rules: We have three rule proposals have been submitted thus far. Please have your teams to follow the form and get them in by December 31st. We go over them in person at the January meeting.

Junior Division: No report

Regional: All will stay the same in 2019

Membership: No report

Historian: No report

Judges: No report

Pattern: No report

Awards: Did get the 2nd copy of the state championship keeper trophy

Finance: Ginny did our 990 form for 2017 and will have it done soon.

Treasurer is looking for an accountant to take this on in the coming years.

Nominations: Secretary, 1st Vice Chair, and Treasurer.

Scholarship: Received 52 applications this year. There is a larger committee this year. They will be announced at the winter meeting.

There are 7 to give out this year. MIHA received our annual check from Lighthouse this year. We received over \$4000 from Lighthouse this year and they gave a \$500 scholarship.

Tracker Program: D13 ran it at her regional and at the state. The speed scoring she found some issues.

2nd VC: We are on track to have the junior program be production for this year.

D9: Is the junior program set to do 2 or 3 meets?

D13: You can do as many meets as you wish.

Promotional: D5 Working on the Michigan Expo. Secretary will get more printed after the annual meeting.

She would like numbers for the streaming. Had a lot of FB page hits. Keychains were being asked for again. Looking at doing bags again for the youth at the expo.

Logo: Due in June

National Competition: Chair and Secretary visited WIHA's state meet. There is no rail work. It is all patterns. Pattern books don't get handed out until registration.

Dressage: Covered

District Reports:

1. Roxanne is stepping down. They will be voting in a new DC.
2. All is good.
3. NP

4. Nothing to report
5. District is good. Never had that many people have issues with where the coaches sat. During two person relay, our rules state if the horse is hit with the baton they are DQ'd. She had a rider hit the horse with the baton prior to getting into the gate. The judge warned if it happened again it would be a DQ. Other bystanders stated it happened again, but the judge nor the DC saw it again. There may be a rule change regarding it. Had a good banquet.
6. Had their banquet. They were excited that one of their teams won reserve champion. The school is making a special display for the kids.
7. NP
8. NP
9. Everything is great; everything is wonderful.
10. Bill has stepped down. Tracy is now the district chair. Show dates are set. Banquet was held.
11. NP
12. NP
13. All was good. They have a new DC, Kelly Murphy.
14. NP
15. All is good. Had their awards banquet and set dates for next year.
16. All is good. Two billboards on I-96 were donated for MIHA.
17. All is good. Banquet is next weekend. Dates are set for next year.
18. NP
19. Banquet is on Tuesday. He is hoping for an uneventful one.
Considering adding a 2nd junior high meet. Have a couple parents setting up a speed series on Friday's during summer.
20. NP

Correspondence:

Received a couple complaints we are currently working on. One was anonymous; we can't act on these.

This meeting was designed as a thank you to our DCs.

Call to the Public:

No public

Motion to Adjourn:

Motion D9

Second: D1

Pass/Fail

6:14pm

Michigan Interscholastic Horsemanship Association
Board of Directors Meeting
Agenda

December 8, 2018 10:00 a.m. – 2:00 p.m.

Conference Call: 712-775-7031

Meeting Code: 999-889-361

10:05am

Roll Call: 1, **2, 3**, 4, 5, **6, 7, 8, 9**, 10, 11, **12, 13, 14, 15, 16, 17, 18, 19**, 20

Executive Board: **Chair, 1st VC, 2nd VC, Secretary, Treasurer, Rules**, State Show

Introductions: None

Call to the Public: None

Agenda

Changes Yes

Motion to Approve D17

Second D13

Pass/ Fail

Minutes

Changes No

Motion to Approve D15

Second D13

Pass/Fail

Treasurer's Report

Discussion: \$141268.00 balance Reviewed profit and loss. Has a couple returned checks she is working on collecting.

Region D bank fee question. This was a return check.

Motion to Approve D13

Second D14

Pass/Fail 1 Abstain

Old Business:

A. Gaming Commission Report

D13: Did not have the opportunity to get the information this last month.

D7: Asks what we are checking on. Asks what we are after.

D13: Raffles fall under charitable gaming. She was on the phone with the gaming commission back in May.

D7: You have to get approved which takes a lot to complete.

Charitable gaming in Lansing

Charitable gaming by the Gaming Commission (This allows you to do the poker.)

Chair: We won't start paperwork until we get more information.

2nd VC: Can D7 send more information to us to avoid extra steps.

D7: She can send the information. The process will involve the chair and treasurer. It will involve 6 months bank statements and cancelled checks.

Once you get approved for the charity gaming, you will need to go through another process for charitable poker.

She can help with the raffle license process.

B. BOD Rule Changes

1st VC: Sent BOD rule changes

1. Code of Conduct: Article 3 of the constitution addition.

a. Added marijuana to the CoC

D14: When will it be submitted?

Each year at registration

20181208-001 Motion to approve the change

Motion: D14

Second: D13

Passed

2. Video and still photography being used to overturn judges decisions.

a. Added to the general rules of competition

20181208-002 motion to approve the change

Motion: D3

Second: D15

Passed

3. Addresses keyhole entrance and exit of the key hole

D3: Asks if this is also in 2-man relay? We need to specify for all classes.

1st VC: Will look. It is covered by the cutting to the inside line

20181208-003 motion to approve the change

Motion: D3

Second: D6

Passed

D16: Talked about putting poles in each year in substitution of another speed class.

2nd VC: The rule change for changing 2-man is written and ready to be submitted, but wants to put some additional thought into it.

D16: Wants to know which direction to send his coaches into.

D9: We need to keep in mind the other 18 districts in the state with regard to this rule change.

2nd VC: Anyone wanting to put in a rule change for this get with her to coordinate.

New Business:

A. Conference Calling

D13: Knows this is free service we are using. Her call stated this was an Iowa call and she is getting a charge for every minute.

She found a service called Zoom for \$150 per year. Is this something we want to work through.

D9: He likes our current conference calling system. Over all they all have a negative. We try not to pay if we don't have to.

1st VC: Asks if you have unlimited on your cell lines?

D13: Yes, but doesn't know how this is working.

1st VC: If you have unlimited and are getting charged you should call your provider and get the charge reversed.

D12: He runs into it also, but uses whatever line he isn't getting charged.

D13: Wanted to know if anyone was interested in the video conference portion of it.

1st VC: Sometime in the future we could look into it.

Committee Reports:

State Show: No report

Rules: Received 3 more rule changes yesterday and 1 through email submission. We have 6 or 7 right now. Will have them ready for the January meeting.

Junior Division: No report

Regional: No Report

Membership: No Report

Historian: No report

Judges: Reminder to get your judges forms in to the treasurer.

Remember it's an updated form this year. Send in a security envelope or encrypted email. The form can found online.

Pattern: No Report

Awards: No Report

Finance: Treasurer: Non profit status is updated. Added her address to get the renewal notices. Ginny is no longer going to do our 990 and 1099s. She received one quote to have these done. Needs to get this in place for January 1st. Hourly rate for 990 after the \$750 fee is \$250. She will confirm the hourly rate for the 1099s.

1st VC: The deadline for 1099s is January 20th.

Chair: Let's do an email vote.

D7: We should give finance committee the ability to hire someone for not more than \$1500.

Ginny was processing by paper.

Any electronic way of submission is more efficient.

Chair: Doesn't believe \$1500 will be enough.

D7: The cost goes up if you add to what you are currently doing.

Chair: His point to fill out the 1099s was going to exceed the approved \$1500. Is everyone comfortable with the exec board making the decision on the accountant?

20181208-004 Motion to allow the executive board to make a decision on accounting needs with a cost up to \$1500.

Motion: D7

Second: D3

Pass 1 Abstain

Nominations: Tracy for secretary, Kim will re-up for treasurer, left open is 1st VC

Scholarship: Did get the scholarships all figured out. Selections have been made and the 2 for MHC have been submitted.

Tracker Program: Scoring issues are corrected and has a complete program at the state level and regional level. Currently he is working on the reports. Expected to have fully functioning program this spring.

Promotional: No Report

Logo: No Report

National Competition: No report

Dressage: D9: Everyone should've received the information.

D13: When was it sent?

2nd VC: Information was sent to 1st VC and Rules chairs.

2nd VC: The dressage tests were the same as the November meeting but cleaned up the format to make it clearer. Unsure if they suggestions were accepted by the committee.

He will make sure everyone has the information within the week. We will need to have a vote within the next week of receiving the information.

District Reports:

1. Not present
2. No report
3. Getting ready for their banquet and financials completed
4. Not present
5. Not present
6. All is OK
7. Had a school call her. An AD had to remove a coach.
8. Still waiting on the two trophy horses.
9. All is good
10. Not present

11. Not present
12. Needs 25 MIHA patches
13. Had their banquet. All is good
14. Had their banquet. Same board is in place. New junior team
15. Working on a letter received
16. All is good
17. All is good
18. All is good
19. Had their banquet and retains same DC
20. Not present

Correspondence:
No Correspondence

Call to the Public:
None

Motion to Adjourn:
Motion D13
Second D18
Pass/Fail

11:08am