

Michigan Interscholastic Horsemanship Association
Board of Directors Meeting
Agenda

January 12, 2019 10:00 a.m. – 2:00 p.m.

Conference Call: 712-775-7031

Meeting Code: 999-889-361

10:00am

Roll Call: **1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20**

Executive Board: Chair, 1st VC, **2nd VC, Secretary, Treasurer**, Rules, State Show

Introductions: Kelly Murphy DC13

Call to the Public:

Agenda

Changes No

Motion to Approve D17

Second D1

Pass/ Fail

Minutes

Changes No

Motion to Approve D5

Second D10

Pass/Fail

Treasurer's Report

Discussion D1 needs the treasurer's report.

D12: what is our yearly operating budget? We seem to have a large amount of money in the checking. If we have more than 2 years of operating budget we should look at cutting it back.

D9: Thought we checked that before. Believed that even as a non-profit we are not obligated as a certain dollar amount.

2nd VC: Believes that is a correct

Treasurer: Needs a couple more judge's forms.

Balance \$141218.00

Waiting for some collections

Paid out considerably more in state show this year

Motion to Approve D7

Second D5

Pass/Fail 1 Abstain

Old Business:

A. Gaming Information Update

2nd VC: D7 is looking into what is needed. They need our signed bylaws before we can move forward. That will follow the 2019 rule changes.

New Business:

A. 2019 Rule Changes

Proposed rules covered

Rule 2: Camera footage was used once to prove a rider was in the class. Under this rule we could not use it for that either.

2nd VC: This is designed to be disallow for overturning judges' decisions.

Rule 3: Would a single person D team get the full 10 points?

D3: How are you going to score that if you have a two man D team running the two man class and the single man team would run Texas rollback.

2nd VC: The D division would only be allow to run Texas rollback

D11: Their district would run A, B, C to run together and D would be run separately for this one class.

D14: They would have a difficult time accommodating in her district. It would skew points. Doesn't see the benefit in this rule change.

D9: Would this be a constitution change? This is changing the order of classes.

Tracy: This would cause another delay in the tracking program as there are specific separate rules.

Secretary: This was submitted and paid for by the membership. It must be presented.

Rule 12: Clarification for keyhole

Rule 15: 2nd VC: As the gaming rules are looked into, we never updated into our constitution to reflect the wording that is on file with the state.

20190112-001: Motion to add the wording on file with the state to our constitution and present to the membership.

D7: The constitution changes should be put at the beginning of the voting for the February meeting.

Motion: D14

Second: D10

Passed

Committee Reports:

State Show: No Report

Rules: Covered and will be reorganized for Feb

Junior Division: No Report

Regional: No Report

Membership: This would be a good area to funnel new idea conversations. Treasurer is looking for the 2015 registration numbers

Historian: No Report

Judges: No Report

Pattern: No Report

Awards: No Report

Finance: Covered

Nominations: Secretary: Tracey Lentz, 1st VC: Susan Bannister,
Treasurer: Kim Clapp

Scholarship: 2nd VC: Believes the winners have been notified. She does not have the names in hand but they can be sent out to the DCs. They will be acknowledged at the Expo.

Tracker Program: We do have a working program. They are moving away from Excel to XML. They believe they will have a working program for the junior season.

Promotional: Has confirmation for the Expo. We are in booth 511. She will have the information ready for the scholarship winner.

Logo: No Report

National Competition: No Report

Dressage: Rule change submitted. We received a lot of good conversation and information on it.

District Reports:

1. Team wants to move to from district 7 to district 1. The team needs approval from both DCs.
2. No new report. Dee will be representing as DC at the rules meeting

3. Getting set up for junior division. Did send out her judge's forms.
4. Nothing new in their district. She needs to get with the treasurer to pay fall registration.
5. All good
6. All good
7. Nothing to report
8. Can we make sure she gets horse for her trophies
9. All good
10. All good
11. All good
12. Added a junior meet for next year. What district covers Mackinaw Island. (D20)
13. All good
14. All is good. Financial report is mailed to Kim? (yes)
15. All is good
16. All is good
17. All is good
18. Not present
19. Not present
20. All is good. Mackinaw Island wants to join for a junior team.

Correspondence: No correspondence

Call to the Public: No

Motion to Adjourn:

Motion D11

Second D5

Pass/Fail

11:33am

10:05 Michigan Interscholastic Horsemanship Association
Board of Directors Meeting
Agenda
March 9, 2019 10:00 a.m. – 2:00 p.m.
MSU Horse Teaching Facility

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20
Executive Board: Chair, 1st VC, 2nd VC, Secretary, Treasurer, Rules, State Show

Introductions:

Call to the Public: No public comment

Agenda

Changes addition of mike to new business
Motion to Approve 17
Second 5
Pass/ Fail

Minutes

Changes January sent out after January
Motion to Approve 17
Second 10
Pass/Fail

Treasurer's Report

No reports were sent.

Old Business:

No old business.

New Business:

A. Dressage trial

Mike expressed concern over the years in bringing in dressage. His major concern is time and judges. There is nothing in the rule book regarding MIHA meets holding exhibition classes. He would like to suggest that the BOD allow select districts to hold these exhibition classes to give dressage a try. Points will not go to overall team rankings and slots will not go against team allotment. The goal is to assess the impact of dressage at the meet level. Marc does not believe that there needs to be a specialized dressage judge for judging and that any judge would be sufficient to meet our district

needs. Mike would also like to give the district a stipend of \$900 to help offset the cost of bringing in the exhibition class. A question was asked if a stipend would be given if it was added in. Mike said that would be addressed if it was passed. There was some discussion about some districts being at a disadvantage if the rule passes. There was also concerns about educating the DCs that may not possess knowledge about setting up patterns or the rules regarding dressage. There was a suggestion that in order to assist DC and other teams in seeing what dressage is about that several dressage riders that participated in the exhibition classes come to states and compete in an exhibition at the state level. There was also some concern regarding some districts have the room to host these exhibition class.

MOTION: A motion was made that the BOD allow the exhibition of dressage at the senior meets for certain districts. The districts interested need to contact the executive board by March 31, 2019.

Motion 9

Second 3

Pass/Fail

5, 11, 16, 17, 9, 6 and 1 are currently interested in hosting this exhibition class.

B. Move of districts for CPSA – A team sent in a request, prior to the winter meeting, about changing districts. The DCs from both districts along with both schools were in agreement from this move. There has been a lot of disagreement between the school, the senior coach and the junior coaches regarding the location of the team. After much discussion it was decided that the school appropriately submitted a request within the required time frame so the senior team will be moving from district 7 to district 1.

C. Junior team move temporarily from district 9 to district 16. The suggestion was that because they did not meet the deadline to move districts that the one-person team be allowed to co-op with a team in district 16. There was a concern that this would be circumventing the rules and setting a precedent for other issues similar to this. After much discussion all were in agreement to allow the team from district 9 to move to district 16.

D. Appointment of Rules, State Chair and web master. The executive board would like to recommend Mark DeLile and Amy Franks as State chair and rules chair respectively and Brian as web master.

MOTION: Mike Yantz would like to officially appoint Mark Delisle as State Chair, Amy Franks as Rules Chair and Brian Bode to web master.

Motion 10

Second 5

Pass/Fail

Committee Reports:

State Show: Most of the judges are hired. Some of the judges had forgotten that they cannot take a Regional show so there may be some regionals that may have to re-hire. There has been some request that opening ceremonies are held before competition is held. This will require brining in teams on Wednesday night. Mark will start to look at the logistics of making this happen.

Rules: IEP issues from the passing of the new rule regarding requiring a copy of the IEP for reading of patterns. The issue is regarding the privacy surrounding the requirement of submitting an IEP. It is illegal to request a copy of the individual's IEP. The solution was to come up with an update that requires a form rather than the IEP. Additionally, it was noted that it is important that we note that an adult must be the reader and not a child. Amy provided new language for rule proposal 10. This new language would provide better direction legally in instituting this rule. It was also discussed that this was outside the normal procedure for rule changes, however the original rule as voted on was illegal. It was stated by Mike that he did not feel the modification to the rule changed the intent of the originally submitted rule. After much discussion it was decided by the BOD that the rule as voted on at the winter meeting would be omitted from the rule book as being illegal and that the IEP form be modified to remove the area of reading requirement. This form would be placed on the website for use. The BOD would then work towards a SOP that would address this issue.

Junior Division: No report

Regional: No report

Membership: No report

Historian: No report

Judges: No report

Pattern: Patterns will be started next week. Mark would like to know if anyone has issue with him taking the equitation pattern from one week and making it the bareback pattern for the second week. There was no major issue with this question.

Awards: No report

Finance: No report

Nominations: The president and 2nd VP are up in 2019

Scholarship: The recipients have been contacted and they are in the program. The presentation will be during the Michigan Horse Expo at 1:00 pm.

Tracker Program: No report

Promotional: Everything is set up at the expo. Candace is giving out postcards to those who may be asking questions. She is giving out lanyards. In April or May Candace will be putting a proposal together for us to set up a booth at a tack sale. Candace needs the electronic version of the brochure so she can get some more.

Logo: No report

National Competition: They are still working on the logistics and availability of whether this can be held this year. Mike is still working on it.

Dressage: No report

District Reports:

2. No report
3. Moving forward with planning of our show.
5. Moving forward with planning of show
6. Had an inquiry as to whether MIHA will be sending rule books out to judges and the answer is yes.
9. No report
10. Has their junior show prior to the May meeting. Registration needs to be prior to our May meeting.
11. Moving forward with planning of show
12. Has gone to a 2 day meet for junior show and working on recruiting
13. Moving forward with planning
15. No report
16. Question on when the state trophies are due back. Mike indicated that they are due back by June. Second question as to whether anyone has experience with online schools.
17. There will be a 2 day meet for junior hight
18. No report
20. No report

Correspondence: None

Call to the Public: Regarding the temporary move from one district to another. It was asked whether there was someone else was able to coach. The executive board did ask the question was asked and there was no one else.

Motion to Adjourn:

Motion 9

Second 5

Pass/Fail

Michigan Interscholastic Horsemanship Association
Board of Directors Meeting
Agenda
May 8, 2019 10:00 a.m. – 2:00 p.m.
MSU Horse Teaching Facility

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20
Executive Board: Chair, 1st VC, 2nd VC, Secretary, Treasurer, Rules, State Show

Introductions:

Call to the Public: None

Agenda

Changes Additional of A-D to new business and A under old business
Motion to Approve - 17
Second - 4
Pass/ Fail

Minutes

Minutes for the March 9, 2019 were provided. There was a change under New Business, item B - Move of districts for CPSA. First, the DC from district 7 did not approve of this move. Second, there was only one school involved not two. March 9, 2019 minutes have been changed to reflect the above-mentioned errors.
Motion to Approve - 5
Second - 10
Pass/Fail

Treasurer's Report

Treasurer discussed her submitted report. The Treasurer will be reducing the regional checkbooks to \$5000.00.
Motion to Approve 15
Second 5
Pass/Fail

Old Business:

- A. IEP – There was a question on whether there has been any discussion on how to handle the IEP situation. We are not using the form we will need to just take the rider at their word.

New Business:

A. External Hard – Secretary would like an external hard drive to transfer historical data from Drop Box to an external hard drive. Drop Box is not going to be sufficient to handle data long term so the secretary would like to purchase an external hard drive for storage.

Motion was made to allow up to \$100 for the purchase an external hard drive.

Motion to Approve 9

Second 10

Pass/Fail

B. Rule Books – the executive board is not always aware of things that happen prior to exchanges of office. There is a district that would like a rule book for each registered rider. The amount would have been 1/6 of our total order. The executive board clarified the process for teams getting rule books during registration.

C. White Cloud – There was a team that requested a district change a month after the annual meeting due to the coach not being allowed on the fairgrounds for the meet. There was a question as to why the coach is still being allowed to coach if they are being banned. The executive board does not remove coaches unless there is a formal complaint. We cannot act on other entities issues. There was more discussion around some of the history surrounding this coach. There was an allegation of a felony, however there is nothing in the rules that would prevent her from being a coach with a felony. Ultimately the executive board denied the request for transfer of districts.

D. Junior Rule for shared horses- There has been some confusion on the rule as it is being interpreted throughout the districts. The issue is with the interpretation of the wording “designated walk trot classes.” After much discussion it was decided that because this is junior high and they do not advance past district meets each district can run their districts according to how they interpreted the rule. However, it will need to be addressed moving forward so that it can be interpreted standard across the board.

Committee Reports:

State Show: Judges are all booked. Marc is still trying to work on logistics for adding an extra day to accommodate opening ceremonies.

Rules: Rule books are printed and sent out to the judges. No issues other than that.

Junior Division: There are several requests for junior high co-ops. All co-ops are approved.

Regional: No reports

Membership: None

Historian: None

Judges: None

Pattern: Working on patterns for senior meets. They should be posted within the next month.

Awards: Awards for junior high are here. There are no pins or patches at this time, however they are on their way. The trophies were ordered from a new distributor this year. Insurance – Insurance has been received. If you are practicing at a location other than where you hold your meets you need to let JoAnn know. Some insurance certificates are not correct because they did not notify her of the different location.

Finance: The bank would like to review the current signatures on the account. There is also a possibility of changing the account type to a business account. Kim will look into it further and she has signature cards for the new board.

Nominations: President and 2nd Vice President

Scholarship: There was an inquiry about who was awarded scholarship. A recommendation was made by a parent to possibly send a rejection letter to those who did not receive a scholarship. The executive board will not be sending these letters because they announce winners on the website and at the winter meeting.

Tracker Program: There is a new version that was released on the website.

Promotional: No report

Logo: Due by June 1, 2019. Pass this along to your riders.

National Competition: There have been extensive conversations between the boards. Wisconsin board would like to postpone this for another year. It was suggested that a couple of their board members attend our State championship to figure out how we work to elevate issues.

Dressage:

District Reports:

1. Would like to make sure she is on the mailing list
2. No report

3. Meeting in a couple weeks. There is a coach issue and she would like to know if it is ok to take a registration past the state registration. It is up to the district to make the district as to when they choose to take registrations.
4. No report
5. All is good. Riders are up by 5
6. Junior show is this weekend with 66 riders. They will be exercising the dressage exhibition option.
7. No reports. There were three junior teams to district 1
8. No report.
9. Up in riders and their meets are this weekend.
10. Shows occurred and everything went well.
- 11.No report
12. Not present
13. No report
14. Junior meet in a couple weeks and they are up 14 riders
15. Meet in a couple of weeks. They are running about the same on attendance. The DC is having issues with getting the code of conduct. Per executive board if they do not sign the code of conduct, they cannot coach.
16. Numbers are up 18% this year. The show is next week, hoping for good weather.
17. Doing good up 8 riders
18. Not present
19. 70 registered riders and meet in about a week.
20. Not present

Correspondence:

Call to the Public: None

Motion to Adjourn:

Motion

Second 8/17

Pass/Fail

Michigan Interscholastic Horsemanship Association
Board of Directors Meeting
Agenda
August 7, 2019 6:00 p.m. – 10:00 p.m.
MSU Horse Teaching Facility

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20
Executive Board: Chair, 1st VC, 2nd VC, Secretary, Treasurer, Rules, State Show

Introductions:

Call to the Public:

Agenda

Changes - added insurance to new business
Motion to Approve 1/17
Second
Pass/ Fail

Minutes

Changes – None
Motion to Approve
Second 17/10
Pass/Fail

Treasurer's Report

Discussion
Motion to Approve 1/10
Second
Pass/Fail

Old Business:

New Business:

- A. District Patterns – Meet 2 Western Horsemanship does not have a lope. It was decided that the districts can add a lope or show the lope in both directions. It is the discretion of the districts.
- B. Insurance – JoAnn is trying to have the insurance move the renewal dates to a different time so that there is no confusion. Also, our insurance has informed us that the insurance only covers additional shows where the attendance is restricted to MIHA riders

only. If a district hosts an open show for a fundraiser, they must get their own insurance. Joann is working with the insurance company to pool all the open extra shows to see if we can get a policy that would cover these events at perhaps a cheaper rate.

Committee Reports:

State Show – There was discussion about a move in date one day early so that kids are not rushing to get into their classes. This is not confirmed but is more than likely going to happen per 2nd Vice Chair. There was a question about dressage at the state show. Per message from the rules chair it will be a class at states. Move in will be on Wednesday. The State Show Chair is working on the logistics.

Rules – There was discussion about the eligibility under the rules for a rider in their 4th year. It was decided that there is a loophole in Article XII, E. 2.

Junior Division - None

Regional – Pattern committee will be selecting patterns very soon for regionals. Judges have been decided.

Membership - Nothing

Historian - Nothing

Judges - Nothing

Pattern – Discussed under new business

Awards – Joann has pins and bars for junior high. She does not have shoulder patches as they are in the state trailer. She will have to get with the state chair. She also has a key to storage; however, she is not able get in. Trophies for district and regionals should be at the next meeting. The state patch is being cleaned up. Joann would like to know why we do not coordinate all the rulebooks, pins and patches each year. The response was that it is due to a time frame and what is offered by the t-shirt vendor. Revolving trophies need to be returned by the next meeting

Finance – Just about all the scholarships are out.

Nominations – The chair and 2nd Vice Chair positions are up.

Scholarship – If you have a rider from last year and they have not submitted their request for funds, please have them do so.

Tracker Program – There have been issues reported where not all districts are using the new program. There was a question on whether we will be entering data in the old program to send teams up

Promotional - None

Logo – Has been selected and is being printed on the shirts

National Competition - None

Dressage – Will look at the interest from the districts and then discuss who will be qualifying for states.

District Reports:

1. Had a good junior meet no complaints and ready for senior.
2. Had to cancel the meet early due to tornado warnings. The juniors are being offered to come and have their closing ceremony at the high school meet
3. Had a good meet no complaints and ready for senior
4. None
5. None
6. Everything is good
7. None
8. Everything is good
9. Had larger numbers than last year. They had one previous rider that was killed earlier this year, so they are working at a way to honor her.
10. Meet was good and ready for senior
11. Had some issues with the venue of the meet due to rain but was able to make accommodations and everything went well.
12. None
13. Meet went well until the end when a coach caused an issue and then posted all over Facebook. The coach did not like the call of a judge and came into the office and yelled at Judge. Asked for advice
14. Had to cancel their second meet due to tornado warnings. There awards will be handed out at their fall meeting. They are down 4 teams but only 3 riders.
15. None
16. Meet went well. There was a serious injury during the meet outside of the ring. Question on soothing type mask for the horse. There is no rule against it, however the DC was asked to send the question to the executive board for a decision.
17. Meet was good and ready for senior
18. None
19. None
20. Meet was combined with district 18. Meet went well but looking for a judge for September 7, 2019

Correspondence: None

Call to the Public:

Motion to Adjourn:

Motion 1/11

Second

Pass/Fail

Michigan Interscholastic Horsemanship Association
Board of Directors Meeting
Minutes
September 4, 2019 6:00 p.m. – 10:00 p.m.
MSU Horse Teaching Facility

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20
Executive Board: Chair, 1st VC, 2nd VC, Secretary, Treasurer, Rules, State Show

Introductions:

Call to the Public:

Agenda

Changes - None
Motion to Approve - 12
Second - 17
Pass/ Fail

Minutes

Changes – District 7 was present at the August meeting
Motion to Approve – 17
Second - 5
Pass/Fail

Treasurer's Report

The treasurer has not deposited the high school checks because she was waiting on late registration. Current Balance \$91,935.83. Balances were given for the regions. The treasurer has met with the bank and is working on moving the money out of the regional accounts. No paper report was given at the meeting but will be emailed. The DCs would like to start having a budget. They would like to work towards having a budget committee. The 1st Vice President would like this put on the agenda for our next meeting.
Motion to Approve – 12
Second - 15
Pass/Fail

Old Business:

None

New Business:

- A. Video Streaming for State Show – The webmaster would like to request funds in the amount of \$1800.00 for livestreaming of the State Show. This will be the last year that this will be offered by this company so we will need to shop around in order to continue this service.

Motion to approve spending \$1800.00 for live streaming of the State show.

Motion to Approve - 3

Seconded - 17

Pass/Fail

- B. D3 – Registration Questions – D3 had a rider that registered in August and fell from her horse breaking her clavicle. She would like to switch and be a groom. The district chair has requested a refund because she has not competed. She also has a second rider that was not injured and could compete but chose not to. The rider is asking for a refund. Per the executive board the first injured rider will be able to receive a refund. The second rider will not get a refund.

- C. MIHA Attorney proposal – The executive board has decided that because there are so many more issues evolving today that it would be wise to put a lawyer on retainer to assist us in many of these issues. A proposal was submitted by Ann Lawter law firm. The retainer would be \$500.00 and \$250.00 per hour if we user.

Motion that we retain the law firm of Ann Lawter to represent MIHA at a retainer of \$500.00 and \$250.00 per hour.

Motion to Approve – 1

Second – 5

Pass/Fail

Motion - The executive board is authorized to utilize legal services for up to 8 hours without board of director approval at their discretion.

Motion to Approve – 19

Second – 10

Pass/Fail

D. High School late registration – Nothing on this it was just that it was happening.

Committee Reports:

State Show – We will be moving ahead with a Wednesday start date for the state show. We are not being charged extra for this extra day for use of the fairgrounds. The fairgrounds will be taking over managing the shavings portion which is a loss of about \$800.00. The gate will open around noon on Wednesday and there will be no load in time.

Rules – Reminder to all coaches, parents, etc. to start looking at rule changes. SS pattern 3 there are a lot of repositioning. What is the intent behind the repositioning? The pattern is looking for a turn on the forehand, which requires a halt. There was a question as to whether a second break of a timer was a disqualification in gymkhana. Per the rule book it is not a disqualification.

Junior Division- None

Regional – 1st vice chair would like those representing the regional chairs on the website. The webmaster stated that if they get sent to him, he will get them back up on the website. Checkbooks for regionals are here and will be handed out.

Membership - None

Historian - None

Judges - None

Pattern - None

Awards – The trophies that we have been giving out for the last 20 years do not actually have trophy tops. They are paperweights and causes instability. They have not made the gold and silver for approximately 2 years. The new trophies are here and available, they are cups instead of horses. If we want to move ahead with horses, we will need to look at something different. The current trophies are approximately \$200.00 less than what we paid last year. There needs to be an awards committee for next year to decide what way we are going to proceed with the trophies.

Finance – There will be a budget committee recommendation put on the agenda for our next meeting.

Nominations – State Chair and 2nd Vice President

Scholarship – Deadline for this year is November 1, 2019. Forms are on the website.

Tracker Program – There is a new update. Contact Bill if having issues. Districts will need to transmit potentially two databases based on what program will be used at regionals.

Promotional – Candace will need to get the brochures made and will be looking for the digital version.

Logo – T-shirts are here for pick up and patches are on the way

National Competition – Needs to be a committee. The suggestion would be to either remove it from the minutes or form a committee.

Dressage – District 17 ran the dressage and it took 45 minutes to set up and run it from start to finish for 3 kids. The judge commented that we should use actual dressage test versus made up ones. District 16 will be running it first and then dressage second and using one judge. District 11 ran the test on two separate Friday nights and had about 10 – 12 riders taking about 1 hour. Teams that qualify for states would be qualified to ride at the state level.

District Reports:

1. Going well
2. Gave a report on Fred Stockley.
3. Everything is good
4. First show is this Saturday and they have 65 kids.
5. Had some drama this year. Several coaches wanted to change facilities and emailed July 1, 2019. The issue with the horse going to regionals has been resolved. One coach had an issue because the rider doesn't have medical insurance. First meet is Sunday and she is down a few riders.
6. Meets will be this weekend with 75 riders
7. Everything is good. Not a lot of changes from last year.
8. Everything is good
9. Down a few riders and our meet is next weekend
10. First meet has been held and there was an injury. They would like to do a traveling trophy for a speed rider and wanted to know if that is allowed. She has several riders with injured horses and no vet slips.

11. Everything went well. Would like to look at providing online registration at District 11 and work on eventually providing it Statewide.
12. None
13. All is good
14. None
15. All is good
16. First show is going to be this weekend
17. All is good
18. We are down to 14 in our district. There have several riders that cannot lope. Would like to know how to engage riders who do not show up when they do not show regularly and don't lope? Would like recruitment suggestions.
19. All is good. Next meet is this weekend. We started a speed series and it went very well.
20. Had an issue that had the executive board involvement. Due to the issue they no longer have a Gaylord team.

Correspondence: None

Call to the Public:

Motion to Adjourn:

Motion - 1

Second - 15

Pass/Fail

Michigan Interscholastic Horsemanship Association
Board of Directors Meeting

Agenda

November 9, 2019 11:00 a.m. – 2:00 p.m.

Old Chicago
1938 Grand River Rd
Okemos, MI

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20
Executive Board: Chair, 1st VC, 2nd VC, Secretary, Treasurer, Rules, State Show

Introductions:

Call to the Public: None

Agenda

Changes - None
Motion to Approve
Second 5/1
Pass/ Fail

Minutes

Changes - None
Motion to Approve 5
Second 15
Pass/Fail

Treasurer's Report

Discussion – Treasurer submitted a report. The current balance in the bank is \$188,163.00, this is approximately 31,000 or 19% more than last year. There is about \$5,000 that may not be reflected in this amount. Page 1 of profit and loss lists Region E rider registration as \$42, 605, which is incorrect. The Chair will speak to the treasurer because he believes it is a typo.

Motion to table acceptance of report until this error is corrected.

Motion to Approve 10
Second 3
Pass/Fail

Old Business: None

New Business:

- A. Budget Committee – D5 we do not have a list of who is on what committee. She would like to see a list and feels this would be more helpful. The 1stVP feels that it is a good idea to have a working budget. In the past there was a financial committee. Would the job of the financial committee be to draft the budget or oversee the budget? D14 feels that there needs to be someone overseeing the budget. The Chair does not believe that there has ever been a budget but believes there should be, and that the Treasurer should be the Chair of the committee. Members should be made up of board of director members only. Interested districts are D5, D9, and D14.
- B. Awards Committee – 1stVC would like to put together a committee to assist her in purchasing the awards. She did clean up the storage and has found enough trophies for districts this year. They just need to be cleaned and re-plated. Interested districts for this committee are D1, D6, and D11.
- C. National Championship Committee – The Chair did go to Wisconsin and watched their meet. He feels that the only way we are going to make this happen is to host it first. He would also like to see a committee to assist in putting this together. Interested districts are: D16, D11, and the 1st Vice Chair.
- D. D11 – Online Registration- District 11 would like to look into moving towards online registration for the districts. She would like to start working on this in her district and then if successful start to roll out to other districts. The thought process would be to make the program customizable enough that it would accommodate all other districts needs. This process would not be a quick process and may take a couple of years but she did not want to put a lot of time into something that would not be used by all districts.

Motion for D 11 to start investigating the use of an online registration system.

Motion to approve D5

Seconded D15

Passed/Fail. 1 vote in abstention.

- E. D14 – Timeline for refunding registration fees. Situation came up through D14 because she participated in early registration. She had a rider that became incapacitated due to a broken leg and could not participate. It has been D14 policy that once the paperwork is turned into the state there is no refund. This parent contacted the Executive Board and was told there was a refund. There is nothing in the book that addresses this situation and she would like

something standard in the rules that addresses when and where a person is entitled to a refund. There is also the consideration of changing divisions bases on loss or gain of riders. This will be taken into consideration and become a board of director standard operating procedure and discussed in future meetings.

- F. D3 – Time frame for conducting Jr. High meets. D3 has requested direction on how late they can do a Junior meet. They would like to do their Junior meet the day before their senior meet. They are hoping to encourage the junior program by doing this. The idea of them being separate was because of the 8th grade being separate. Because the rule book specifically states that junior shall be a spring sport this would need to be a rule change.
- G. Rule Changes – As of today there are two rule changes submitted, they have until December 31st to turn into proposed changes. 1stVC stated that there are a couple of rules that need clarity. One is the rule addressing ties. Specifically, the reserve champion and what happens when there are two champion teams. Do all three teams go? The other rule that needs adjustment is the sharing rule in junior high. This will be done through a rule change.
- H. Executive Board – There were two formal complaints submitted to the Executive Board. The first was a request for district 2 to move from Region E to Region B for regional competition. The complaint stemmed from two points, one being weather and the second was show management. After speaking to the other districts involved the following measures were implemented by the Executive Board: 1) An inclement weather rule (mirroring that of the MHSAA) is being developed and will be presented to be entered into rule at the February meeting or earlier via SOP by the Board of Directors, 2) The Executive Board will be requiring the DC's Region E to be in regular communication and submit an inclement weather schedule prior to the start of the show, 3) The DC's of Region E have been instructed to work with the fairgrounds to secure the indoor arena, 4) The Executive Board will potentially appoint an advisor from the executive board to assist in the operational planning of the meet. An email to District 2, on October 19, 2019, outlined these measures and indicated that a decision to move regions would need to be a board of director decision. If District 2 would like to discuss further the Executive Board would schedule a conference call. Following the 2nd VC laying out the complaint and measures, D2 did not feel the resolution was right because she and her coaches have not been spoken to by the Executive Board. Since D2 filed the written complaint outlining their viewpoint it is not standard practice to re-talk to the complainant. D2 had the opportunity to come to States

in October to speak and they declined. They also had the opportunity to contact the board for further conversation after receipt of the email and they did not. D2 feels that it is unprofessional to bring this issue up to the board of directors, however bringing this issue to the board of directors is in the rule book. D2 received a separate email from the 2nd VC regarding assistance with their election since the district chair was leaving. The district chair took this to mean that the executive board was coming to their coaches meeting to discuss the complaint. It was again explained that the email indicated that they were only coming to assist in the election. There was no mention of the complaint in the email.

Motion to deny district 2 moving from Region E to Region B for regional competition.

Motion to Approve D3

Seconded D16

Passed/Failed

The vote included two votes opposed and 1 vote in abstention.

The second complaint was filed against a DC attending regionals for actions unbecoming a DC. After speaking with the DC and reviewing the complaint, it was found that the DC did display actions unbecoming of a DC. The Executive Board recommended the following actions; 1) the DC in question will be placed on a three-year probation. Any substantiated complaint during this 3-year period will grounds for dismissal from MIHA, 2) The DC will be suspended from attending the 2020 Region B competition. The DC will be responsible for ensuring a replacement for her will attend the regional competition to fill in for her, 3) the DC will provide a written apology to both judges that filed a complaint. This apology will be copied to the Executive Board.

Motion to approve the recommendation of the Executive Board.

Motion to Approve D12

Seconded D10

Passed/Failed

Committee Reports:

State Show – The state show being opened for an extra day made for a long week; however, it was well received so it will be the standard going forward. There was some protest but nothing serious. Thank you to all teams for sending great riders to the state show.

Rules – Reminder that deadline is December 31, 2019

Junior Division – Discussion above. D5 has been approached about adding 4th graders. This would need to be a rule change.

Regional – All the regional chairs should have a copy of their regional reports.

Membership

Historian - None

Judges – Judge information is due to the Treasurer by 12/1

Patterns – None

Awards – Discussion above

Finance – Discussion above

Nominations – Chair, 2ndVC and Treasurer are up. Marc DeLisle was nominated for Chair and he accepted. Lauren Fetner was nominated for 2nd VC and she will take it under advisement.

Scholarship – There were approximately 75 applications turned in. There were some that were very good. 1/3 of the applications came from teams that were at States. It is believed this was in part from Marc calling the seniors up. They are still being processed.

Tracker Program – Doyle wanted to speak about the person who created the program. The issue came up at the State Finals that we have not paid him because he hasn't invoiced us. It was clarified that the Executive Board has sent him a check for \$6,000.00.

Promotional – There are a lot of old t-shirts and questions as to what to do with those shirts. Lighthouse has been taking them and reselling them. This year there were a lot more than usual. We will try to sell them at the annual meeting. D5 would like to take the remainder and donate them to an equine program for at risk youth. Expo was supposed to send an invoice for the early bird special. She has not seen it yet; however, we do have a booth. They would like to get a tablecloth with the MIHA logo which would cost \$40.00. They would also like linen tablecloths for hanging over the wire racks. For both she is requesting funds in \$150.00. The expo would like for us to do bags again. We have also been asked to go in on a coloring book for the Stallion Expo. This would be a collaboration between all the organizations. The total amount of this collaboration is approximately \$1300.00 brining each cost to about \$200 for each organization.

MHC is not wanting to include our scholarship winners in the expo. They would only like to recognize MHC scholarship winners. We have requested a portion of the show to recognize our State Championship winners. MIHA will follow-up with MHC.

Motion – To give Candace up to \$1000.00 for promotional items at the MHC Expo.

Motion to Approve D9

Seconded D1

Passed/Failed

Trying to utilize Facebook for online sales is very difficult. Candace would like to put a survey on the Facebook page. They would rather send out a survey monkey to those that attended state championships rather than get responses from those who were not there.

Logo – This really needs to be pushed because we are getting fewer and fewer submissions.

National Competition – See discussion above

Dressage – No discussion

District Reports:

1. All is good the season went well.
2. Had a visually impaired rider. There were accommodations made for her and there were not any issues. She missed regionals by 14 points.
3. Had good shows. Numbers have increased slightly. There were a couple bumps, but they were overcome. Regionals went as well as possible given the weather. Fairgrounds are addressing the issues and hopefully it will be better next year. The banquet went well and was the largest attended to this point.
4. Numbers are about the same. Had a couple teams that had been absent come back. They will be starting a District FB page and will be reaching out to schools to see if they can get riders interested.
5. Competition went well. The EB knows about the CPS being called and the issue is still going on. There will be a new coach for the team and now there is conflict between the parent and coach. At this point nothing has been filed formerly. Since the team has money left and they used MIHA EIN. Can the coaches cash out the account and give that money to the DC for holding until the team issue is settled? Yes, executive board feels that would be an appropriate action.
6. Banquet was held and everything went well. They are getting back a couple of teams.
7. None
8. None
9. Everything is fine. At the banquet they tried a little bit different and held it right after the 3rd meet. They did a sportsmanship in the honor of the rider and her father that was killed in an accident.
10. Everything went well. They have three new teams this year. They are doing a couple extra high point awards to get more interest.
11. Everything went well and the banquet will be November 10th.
12. Everything went well at the meets. The banquet is November 10th and they are expecting over 300 people. They are looking at having a

- brainstorming recruitment meeting for their district. Bob was given awarded volunteer of the year for his county.
13. None
 14. The season went well. There was a rider/team assignment issue. In the end Marie chose to do nothing because the rider was a senior and the only team injured was Marie's.
 15. The season went well and the banquet was last weekend. Had their first State team win.
 16. None
 17. All went well and banquet was last weekend.
 18. None
 19. None
 20. Piggy backed with district 18 and it will not happen again. There was no one in the office and it was very disorganized. There were a lot of issues. District 20 was advised to please put these issues in writing and submit them to the executive board.

Correspondence: None

Call to the Public: None

Motion to Adjourn:

Motion D1

Second D4

Pass/Fail

Michigan Interscholastic Horsemanship Association

Board of Directors Meeting Minutes

December 7, 2019 10:00 a.m. – 2:00 p.m.

Conference Call: 712-775-7031

Meeting Code: 999-889-361

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20

Executive Board: Chair, 1st VC, 2nd VC, Secretary, Treasurer, Rules, State Show

*Red indicates not in attendance.

Introductions:

Call to the Public: None

Agenda

Changes - None

Motion to Approve – D17

Second- D14

Pass/ Fail

Minutes

Changes - None

Motion to Approve – D3

Second – D1

Pass/Fail -

Treasurer's Report

Discussion – There was a question regarding the income of Region E during the last meeting. It is not an error there was some late income that was added. The treasurer will email a new copy out to everyone. Current balances from the Treasurer's report are: Current balance in account is \$169,265.10, income is \$296,153.90 and expenses are \$270,507.47 giving us a net income of \$25,646.43 D9 would like to know if it is possible to get a printed version of the financials. They were attached to the email sent out. 1stVC would like to know about the State Championships and why the information is missing. The Treasurer has not received that information from the Chair, it will updated as soon as the treasurer receives the information. D5 regarding Region E, they have the information and thought they sent it through email. They would like to discuss via a phone call with the treasurer at a later time. Judges statement is due ASAP and reminder that district financials will be due by the first of the year. The Treasurer will send out a list confirming what judges forms she has.

Motion to Approve – D19

Second – D5

Pass/Fail. D9 abstains

Old Business:

- A. Error in Treasurer's report – There was a perceived error in the treasurer's report regarding Region E. As stated in the Treasurer's report it was not an error rather several late deposits. The Treasurer will resend out the October 2019 treasurers report, which has not been approved. Once the Treasurer sends out a new report the Board of Directors will address it.
- B. SOP – Inclement Weather – Tracy has sent out a SOP which will be reviewed by the Board of Directors and submitted as a rule change. D2 believes that is still has some components left out.
- C. MHC Status – They are interested in giving us time on Saturday to present our State Championship teams and that may be the opportunity to acknowledge our scholarship winners. MHC has not received our membership fee for 2020. The Treasurer will check into that. D5 is working with MHC for time to showcase our scholarship winners and championship winners.

New Business:

- A. 2020 Meeting dates – We are waiting to hear back from MSU regarding the availability of the teaching center. The 2nd Vice Chair would like to send out the proposed calendar via email rather than discuss only to find out dates are not available. D5 has a question on the March 2020 date. The Expo is a week early this year, so it is not on the same weekend as the Board of Director meeting. The board of directors will look at moving that meeting ahead one weekend to March 8th once we receive available dates back from MSU.
- B. MIHA Brochure – D5 needs to know how to get more brochures. She would like to have some for the Expo and the February meeting. The order size would be about 2500. There has been an issue with Spartan printing. We will look at switching companies for future printing needs. D5 should look at Spartan for printing of brochures rather than wait for a new company.
- C. Attendance Policy – This is a reminder to all DCs that are they are required to meet 50% of the board of director meetings according to Article VIII, A4(i). District 13 and 18 did not meet this requirement and several that were close. While discussing this rule the Executive Board received an email from Kelly Murphy, the district 13 chair, indicating that she was resigning. The executive board will work with the district to assist in replacing the district chair.

- D. Rider Registration numbers – Treasurer does not have the numbers with her but will email them out as soon as she is able.
- E. District merger – Due to declining rider registration, there is a proposal to merge district 18 and district 20. D18 numbers are down to approximately 16 riders for the 2019 senior season. Junior high is merged with 20 and the count was approximately 40. One senior meet was merged with 20 this year and she believed it went well. When asked what district 18 felt was the reason for the decline in attendance, the reply was that coaches seems to be the issue. District 18 currently still has 6 teams and they would like to set a goal of 1 more year to stay on their own. It is believed that in taking one more year they would have more concrete numbers to see if they are viable. The district chair is hoping the extra year will also give the teams an opportunity to recruit. If they are still not able to meet the goal, the district chair would like to then present it to the district 18 membership to decide if they are going to merge. This district chair is making this request to allow them to a part of the decision to merge. When asked what the district chair felt was an obtainable goal in order to remain viable. The response was a goal to increase rider participation to 25 riders. This should give the district the needed revenue to be viable. The district chair for district 20 indicated that the district currently has 35 riders in their senior teams. It was the desire of district 20 to not merge with district 18 the way that they did this year. There were some issues between the districts that makes it not what district 20 wants to participate with. District 20 is ok with an actual merger with district 18, but they do not want to piggyback shows. It was also noted that this would affect Regionals as it would make the regional a three-team regional versus a five-team regional. D12 believes that if it is costing MIHA more than what is being taken in then the districts should be combined. D9 believes we have set a trend in how we handle this type of situation. By allowing D18 to go with her proposal is a fair outcome to this situation. Also, by allowing them the opportunity to meet their goal it may allow them to grow. D19 would like to know what the trends are in the district. D18 had 3 seniors for 2019 and is looking at some alternatives with Junior high in order to help them grow. D11 would like to know if it is possible to allow the district chair to implement a plan to recruit and handle the merger situation at the August 2020 high school registration. D14 pointed out that we did allow D13 several years to rectify the situation and they were able to survive. Additionally, the loss of income for regionals would cause a situation of potentially additional needed funds for that region. 1stVC is concerned that the problem is in the statement

regarding the riders not wanting to ride for the coaches. She believes that it is incumbent on the executive board to intervene in order to rectify that situation. In regard to waiting until August any movement must be done before the Feb meeting. It is agreed that district 13 was given a period of time to grow their district. During that period they were given specific goals in order to allow them to grow. D18 believes that they should be able to reach a goal of 25 riders.

Motion to set the expectation goal of 25 riders for district 18 for the 2020 senior year. If that goal is not reached the process of merging will be discussed at the end of the 2020 season.

Motion to approve D19

Seconded by D10

Pass/Fail

Committee Reports:

State Show – This year we did things differently that will reflect in the profit/loss schedule. This was due to the extra day and the fact that we did not sell shavings this year. We ended up collecting for shavings and then paying out to Midland Fairgrounds, which resulted in a loss of income. It does not appear that Midland will have the new barn built for our next year meet. This is due to permitting issues with the City of Midland.

Rules – As of today we still only have three rule proposals. All rule changes through December 31, 2019, will be packaged for review at the January 2020 board of directors meeting.

Junior Division - None

Regional - None

Membership – There was an email to the executive board for Kalamazoo Central to form a team in district 15.

Historian - None

Judges – The treasurer would again, like to remind everyone to get Judges forms to the treasurer ASAP.

Pattern – Senior high jumping pattern #4 on appendix page 6 has an error. The arrow for jump one to jump to on the outside straight line should be pointed the opposite direction. The error has been noted and will be corrected in future versions of the rule book. In the interim, there will be a handout at the February meeting correcting the pattern.

Awards – Region B did not get regional pins. If you have extra regional pins please let the 2nd Vice Chair know so we can get them out. D7 is still needing another package of year bars. D3 would like to know about the original year bars. The company printed the senior and junior numbers in black. The 1st Vice Chair has requested that the company reprint the junior bars in red. 1st Vice Chair would like the revolving State trophies to be returned early so that they can be reconditioned. Please have them back

by the Junior registration meet in May. If they are in a trophy case at a school, please make sure that they are requesting those back before the end of the school year.

Finance - None

Nominations Chair – Mark DeLisle, 2nd Vice Chair – no nomination, Treasurer – Kim Clapp.

Scholarship – Still waiting on a few nominations from committee members. Hope to have this put together in the next week.

Tracker Program – Per the Webmaster we should be able to use the new program officially for the 2020 season. Brian will send out an email with specs of what type of computer to buy in order to assist any district that is looking at a new one.

Promotional – There are a lot of things going on with MHS and the Stallion Expo. We are working on a time in the arena to present our championship teams. Should have more info for January meeting. They do not want to highlight our scholarship winners because they are not funded by MHC. An alternative would be for us to highlight them during the time we are being allotted for recognition of championship teams. We are working on other booth improvements for the Stallion Expo. For the youth area there was talk of allowing youth to volunteer and receive a small amount of money. We could use this money to assist in their team registration. This would also allow them to enter the expo for free. They are also looking for teens to assist in their program on Friday. Presale tickets are up this year, so it looks like a great opportunity for MIHA to get their name out

Logo - None

National Competition - None

Dressage – Steve's district will be putting in a rule change that will mirror what the committee has already presented but it will include Western dressage and use a USDF test. He would like to present about a 2 ½ minute video to reflect how dressage was handled in his district. D9 does not believe that the timing is right for adding dressage to MIHA.

District Reports:

1. Had a good year and look forward to next year.
2. Nothing to report. D2 will not be cashing the check. There will be no way for them to operate and purchase a new computer.
3. Nothing to report, just working on year end financials
4. Is looking good. Will be looking at putting together different awards for next year. Will be looking at an awards committee to assist with this. Is also looking at recruitment in the area especially in the area of school that

5. She has been approached by possibly 2 new teams they are Godwin Heights and a charter school. There is a team that is having an issue with closing out their account. They need a motion that the minutes were approved allowing them to do that.
6. Not present
7. Ran smoothly last year and looking at collecting this year's financial statements. They are also working at a junior meet.
8. Everything is good
9. Everything is good
10. Banquet is over
11. Had a good year banquet is done and working on collecting financials
12. Fine
13. Not present. DC has resigned
14. Everything is good
15. Working on financials. Is working on a coaching issue and she has sent a letter to the executive board.
16. Everything is good
17. Good
18. Is looking for to meeting her goal in the coming rule
19. Everything is good
20. Everything is good

Correspondence:

Call to the Public:

Motion to Adjourn:

Motion – D15

Second – D10

Pass/Fail

Meeting adjourned at 11:45am