

Michigan Interscholastic Horsemanship Association  
Board of Directors Meeting Agenda  
January 11, 2020 10:00 a.m. – 2:00 p.m.  
**Conference Call: 712-775-7031**  
**Meeting Code: 999-889-361**

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20  
Executive Board: Chair, 1<sup>st</sup> VC, 2<sup>nd</sup> VC, Secretary, Treasurer, Rules, State Show  
*\*Board of Director members not in attendance at this meeting.*

Introductions:

Call to the Public: None

Agenda

Changes - Addition of item D under new business  
Motion to Approve 17  
Second 10  
**Pass/ ~~Fail~~**

Minutes

Changes - None  
Motion to Approve 4  
Second 17  
**Pass/ ~~Fail~~**

Treasurer's Report

Discussion – The treasurer reviewed the December balance sheet and Profit and Loss Report along with various expenditures. Account balance is \$167,715.10. Total income for the year was \$The treasurer indicated that she has reduced the amounts in regional accounts to \$5000.00 Total income for year \$296,653.90 and total expenses were \$270,557.47, leaving a positive figure of \$26,096. 43 for 2019.

Motion to Approve 12  
Second 15  
**Pass/ ~~Fail~~**

Old Business:

A. 2020 Meeting Dates

All dates have been approved by MSU for the 2020 dates. The 2020 dates are as follows:

3/7/2020 at 10:00 am  
4/11/2020 at 10:00 am (phone meeting)  
5/13/2020 at 6:00 pm  
6/10/2020 at 6:00 pm (phone meeting)

7/8/2020 at 6:00 pm (phone meeting)

8/12/2020 at 6:00 pm

9/9/2020 at 6:00 pm

November and December dates will be added at a later time.

**Motion to approve 2020 dates as presented through September.**

Motion to Approve 3

Second 10

**Pass/Fail**

New Business:

A. Proposed Rule Changes

The Board of Directors reviewed all proposed rule changes for proper formatting before presentation to the full body. There was discussion on an Executive Board rule proposal submitted by the first vice chair. The proposal was put forth in two proposals to either break a tie or not break a tie in deciding Champions or Reserve Champions. After discussion the first vice chair, who submitted the proposed rule changes, decided that both would be presented to the members at large for voting at the February meeting. There are currently 28 proposed rule changes. During this review the Chair had to exit the meeting and the remainder of the meeting was ran by the secretary.

B. Website – D12

D12 would like to recommend that all Executive Board members have access to the website and all social media accounts. This would include all passwords and user IDs. The webmaster stated that he has provided this previously, but he will do so again. The social media accounts have 4-5 people on that.

C. District Move Request

- a. Brighton – Brighton has requested to move from D11 to D1. This request has been agreed upon by all parties and was approved the Executive Board
- b. Notre Dame prep – has requested a move from D2 to D11, however the Executive Board has not seen a response by D2. The DC for district 2 asked what needed to be done to move the process along. She was told to respond to the email request from Notre Dame prep. D2 will respond and the Executive Board will finalize.

D. Updated Contact Information

Lisa has had a terrible time getting trophies this year. She has been told on number occasions that it was sent out. Only to discover that old information was used, and a previous district chair was contacted. There are a lot of new DC there needs to be updated information so

that this does not happen again. The secretary indicated that she has located several instances where old information was being pulled and has disconnected them. She asks that if any DC sees where old information is being used to please contact the executive board so that it can be immediately rectified. Also, she is working on a database to store information so that it is kept current. It was asked that the information be placed in a spreadsheet that all DCs could have access to so that they could verify it and change if necessary. This process will be looked at.

#### Committee Reports:

##### **State Show**

Not much to report. Tried to get a hold of Midland to check the status of the barns for next years State show, however he has not heard back

##### **Rules**

Rules will be out to the DCs as normal. Otherwise nothing to report.

##### **Junior Division**

Nothing to report

Regional

Nothing to report

##### **Membership**

Update on membership was sent out in an email last month. Junior High registration was 806, High school registration was 1,126. There were 19 A division teams, 63 B division, 67 C division, and 91 Division teams. Overall total registration for 2019 was 1,932.

##### **Historian**

Nothing to report

##### **Judges**

Nothing to report

##### **Pattern**

Nothing to report

##### **Awards**

Need to make some decisions on awards. It was asked if we could have a committee meeting directly following the annual meeting in order to get those decision finalized.

##### **Finance**

The treasurer would like to make a proposal to change the collection of checks/money at regionals from the district to the region to receiving money directly from the team to the region so that it is more accurate accounting. The issues raised that there isn't enough time to collect money between the last meet and regionals to get a check and privacy. The treasurer indicated that in one instance an entire district check bounced causing issues with the regional expenditures. Had this been by team rather than district the impact would be less and

easier to figure out. Currently, region E seems to be the only region that exclusively handles things this way and they are willing to make the change. The treasurer is therefore making a procedural change that any money/checks to the region must be made by the teams not the district.

### **Nominations**

Chair nomination is Mark DeLisle; 2<sup>nd</sup> Vice Chair Lisa Pollack has withdrawn her nomination and Lauren Fetner has accepted the nomination; Treasurer nomination is Kim Clapp.

### **Scholarship**

Still waiting on a couple of votes from committee members. Once those have been submitted, they can be compiled and voted on. Will be ready for the February meeting.

Tracker Program – A check was sent out to Bill for payment of work he has done. There were no new updates and we will be moving forward with exclusively using the new program as the only program in 2020. We will be asking for the source code of the program so that we are able to continue if he is not able.

### **Promotional**

The MHC Stallion Expo is coming up in March. We had a request for someone to come speak to classroom age kids on MIHA and to participate in a seminar where time will be allotted multiple entities to discuss their program. If anyone is able to assist Candace in the running of the booth it would be greatly appreciated. If you would like to volunteer, please contact Candace by email.

### **Logo**

Nothing to report

### **National Competition**

Dan Grunewald has reached out to us to schedule a meeting in Chicago to discuss whether the national show is a viable option. The State Show Chair is requesting funds from the board of Directors to cover the cost of hotels in order to attend this meeting. The purpose of this meeting would be to discuss whether this is possible or not so we can finally move forward or not. Members of the National Show committee would like to meet as a committee first before moving forward with a meeting. Frustration has been expressed that committee members are not being included in discussions regarding this show. It was suggested that Dan Grunewald reach out to his board and have someone contact our executive board rather than using a “middleman.” The State Show chair will work at getting a hold of the executive board for Wisconsin and having a committee meeting prior to scheduling anything in Chicago.

### **Dressage**

There has been a rule proposal submitted.

#### District Reports:

1. 2020 will welcoming two new teams.
2. Nothing to report
3. Nothing to report
4. Did have a coach contact her about moving districts. She will send the information to the board.
5. Not present
6. Nothing to report
7. Nothing to report
8. Would like their year bars brought to the annual meeting. She has a parent that would like to see their team financials, or does it have to go through the coach? They should request them from the coach.
9. Nothing to report
10. Nothing to report
11. Nothing to report
12. Nothing to report
13. Would like their year bars brought to the annual meeting. Needed information on how to get graduation cords, they should speak to Candace from district 5 at the annual meeting. Can they have a professional photographer at regionals? That would be a decision of the Regional Chair and they should speak to them.
14. All is good. Several new coaches this year.
15. Submitted a letter to the executive board meeting regarding a meeting with the coach. Would like to know where that is at. The 1<sup>st</sup> Vice Chair will investigate it and get back with them.
16. Nothing to report
17. Nothing to report
18. Fairgrounds will be willing to work with them and they will possibly be able to move back to Traverse City.
19. Complaint about the coach. Went to the team meeting and he believes he has defused the situation. Any executive board involvement should not be needed.
20. Nothing to report

Correspondence: Nothing

Call to the Public:

Motion to Adjourn:

Motion 1

Second 12

**Pass/Fail**

Michigan Interscholastic Horsemanship Association  
Board of Directors Meeting  
Agenda  
March 7, 2020 10:00 a.m. – 2:00 p.m.  
MSU Horse Teaching Facility

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20  
Executive Board: Chair, 1<sup>st</sup> VC, 2<sup>nd</sup> VC, Secretary, Treasurer, Rules, State Show  
\*those in red were absent

Introductions:

Call to the Public:

Agenda

Changes: Date should be changed to reflect correct date, add D2 to old business.

Motion to Approve 17

Second 15

**Pass/ Fail**

Minutes

Changes: None

Motion to Approve 3

Second 10

**Pass/Fails**

Treasurer's Report

Discussion

Motion to Approve 10

Second 1

**Pass/Fail**

Report provided by treasurer and read. There was discussion on whether there is a need to keep storage or clean it out and see if the MIHA trailer is sufficient. MIHA is working on a budget and hope to have it soon.

Old Business:

- A. D2 - There was a request to release the minutes of the executive session on January 22, 2020. Because this was a disciplinary issue in an executive session the minutes are not going to be released. The following motion resulted from that meeting and is now placed in the minutes for March 7, 2020.

**Motion:**

**It is the motion of the board of directors to immediately remove Karen Logan from her position as district chair in district 2. It is further motioned that Karen Logan is prohibited from seeking any position with the Michigan Interscholastic Horsemanship Association for a period of three years.**

**Motioned to Approve 13**

**Seconded 1**

New Business:

A. Closing of old bank accounts and financial questions – D3

Discussion on how this situation has been handled by other districts. This should probably be a SOP to clearly define where the money should go should a team dissolve.

**Motion:**

**It is so motioned by District 18 to send this issue to a finance committee to create a SOP that will assist in giving direction on how money and assets will be handled in the result of a team dissolution.**

**Motion to Approve 3**

**Seconded 5**

**Pass/Fail**

B. SOP – Accommodations for riders with disabilities

There was a post that suggested that our organization did not accommodate riders with disabilities. This issue has been discussed in the past. The executive board has put together a SOP and form to address this issue. There was more discussion on this issue and the SOP was presented as: MIHA District shows (Junior High and High School), Regional shows, and the State Finals competition will make reasonable accommodations for those with cognitive and/or physical disabilities to allow them a chance to compete safely in any class offered in MIHA. When accommodations are needed, the show staff will discuss the accommodations with the judge(s) and the other teams competing in affected class(es). There was also a form given that would be utilized in the District to record the disability. Forms will be available online.

Motion:

It is the motion of the Board of Directors to adopt the following SOP as presented.

*MIHA District shows (Junior High and High School), Regional shows, and the State Finals competition will make reasonable accommodations for those with cognitive and/or physical disabilities to allow them a chance to compete safely in any class offered in MIHA. When accommodations are needed, the show staff will discuss the accommodations with the judge(s) and the other teams competing in affected class(es).*

**Motion to Approve 6**

**Seconded 3**

**Pass/~~fail~~**

If a DC approves an accommodation, they should include that in their district report at the BOD.

C. Online registration –

We are currently working on coach's registration. It will be our project over the next year to make registrations for teams and riders as online. We will be making the coach registration online as a trial basis this year. Our Webmaster feels that utilizing the application DocuSign we should be able to make the necessary changes.

**Motion:**

**It is the motion of the Board of Directors to spend up to \$480 for a yearly subscription to DocuSign in order to work towards online registration.**

**Motion to Approve 10**

**Seconded 15**

**Pass/~~Fail~~**

D. Bank Accounts –

There seems to be every few years an issue where a DC leaves and there is difficulty getting money and/or financial documentation on the district. There needs to be a resolution that will allow the EB



to gain access to these records where DC are not forthcoming in producing financial documentation. The question was asked if DCs would have a problem with putting the eb treasurer on their account. This issue will be sent to the finance committee to recommend a SOP.

#### E. Board Appointments – Web Master and Rules Chair

Web master – Brian Bode  
Rules Chair – Amy Franks

#### **Motion:**

**It is the motion of the Board of Directors to Appoint Brian Bode to the position of Webmaster and Amy Franks to the position of Rules Chair.**

**Motion to approve 18**

**Seconded 15**

**Pass/~~Fail~~**

The State Show Chair will remain open to ascertain whether Marc can handle both positions.

MHC is donating all proceeds from their GALA back to MIHA. We are working hard to get donors for MIHA. We would like to, in the next two years, double our scholarships to our riders. We are now on several social media formats. We have seen a small insurgence of interest into MIHA and we would like to see this momentum continue.

#### F. Committees

We are taking volunteers for the following committees: Finance, Awards, Budget, and patterns Sign up sheets were provided if you are interesting in being a part of those committees, please sign up.

## Committee Reports:

State Show – Judges are hired. Midland is not done but they did get their approval to build, which should begin after the State Show. We will be bringing back the scavenger hunt.

Rules – The rules are being processed and will hopefully be out in time for the junior shows.

Junior Division – There was a question as to whether an Indiana rider just over the boarder can ride in Michigan.

Regional – No report

Membership – Committee will be formed to discuss how to get membership and to address the district lines

Historian - None

Judges – No current issues.

Pattern – We are late on junior patterns, but they should be up in the next couple of days. JoAnn will be handling this committee moving forward.

Awards – Lauren will be handling this committee moving forward. Pins have been ordered. Trophies will be recycled from what we have in storage. Year bars have been ordered and should be here in the next few weeks. JoAnn is looking to refurbish the State trophies. The DCs would like to add a trophy for the reserve champions.

Finance – a committee will be formed.

Nominations - Nothing yet

Scholarship – We had 75 applications this year. Would like to see criteria formed for these developed over the next year such as grade point average, community service and who qualifies for a recommendation. They would also like to see a scoring rubric developed in evaluating the applications.

Tracker Program – We will be using this program.

Promotional – We have joined several social media outlets. We have new brochures printed. We have added the social media contents and room for DC contact information. The DCs will be given the electronic version so that they can print their own brochures if they would like. We have over 500 bags printed for the expo this year. We may want to look at a different color so that we stand out. Candace would like to put a place on the website as a resource for districts or teams to order their own awards. Candace would like to contact and highlight past scholarship winners to see where they are now and then put it on the website. There is an app called hoot suite and it will post to all social media formats that we connect to it. Brian is looking to do a 30 second super video for Facebook.

Logo – Designs are due June 1<sup>st</sup> 2020. We need to start now boosting them on social media.

National Competition – Nothing on this at this point. We need a deadline to decide whether or not we are going to move forward with this.

Dressage – This was voted down at the rules meeting. Currently there is no actual committee. We will leave this on the list until it is decided how they will move forward.

#### District Reports:

1. Nothing to report
2. Not present
3. There is a head coach stepping down and is making her daughter the head coach. The went to talk to the school in order to detach themselves from the school financially. This will also detach them from being recognized as a club at the school. There is a parent complaining and would like to take over the team. However, the new team is requiring the team members to have physicals. It may be recommended to for them to form a booster rather than separating.
4. Not present
5. Had some date changes and we will work through any issues that proposes. Still having some issues with one of the schools but we are working through them.
6. We are having our jr meets 5/2 and 3. HS will be 8/28, 29, 30.
7. Not present
8. Not present
9. Jr. meet is 5/30 & 31. Doyle's wife is not doing well at this time. The coach for the MSU college group would like to partner with MIHA to recruit to the college level.
10. Had a problem with a coach but they are working through it and believes it may be resolved. Our first meet is 5/16 and HS will but right up to Regionals.
11. Going
12. Not present
13. Not present
14. JR. meet is 5/16 17 we are up on juniors. Will be losing some riders due to HS rodeo circuit.
15. All judges are hired.
16. Not present
17. All judges hired and good
18. Having issues with the fairgrounds but I am in negotiation to help offset the 6/6 jr meet. Up on HS and Jr teams including a UP junior team.
19. Everything is good
20. Left

Correspondence: None

Call to the Public:

Motion to Adjourn: 3/10

Motion 3

Second 10

Adjourned at 1:36 pm

Michigan Interscholastic Horsemanship Association

Board of Directors Meeting Agenda

April 11, 2020 10:00 a.m. – 2:00 p.m.

**Conference Call: 646-558-8656**

**Meeting Code: 939 313 147**

**Web Link: <https://zoom.us/j/939313147>**

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20

Executive Board: Chair, 1<sup>st</sup> VC, 2<sup>nd</sup> VC, Secretary, Treasurer, Rules, State Show

**\*Not present**

Introductions: 10:02 am

Call to the Public: None

Agenda

Changes: None

Motion to Approve - District 10

Second – District 12

**Pass/Fail**

Minutes

Changes:

Motion to Approve - District 12

Second – District 19

**Pass/Fail**

Treasurer's Report

Discussion

Motion to Approve – District 10

Second – District 7

**Pass/Fail**

All accounts for regionals have been reduced to \$5,000.00 Total balances were given and the reports were reviewed. Total revenue for this year was \$5,978.00 and expenses were a little higher this year versus last year. This is causing a net income loss for this year.

Old Business:

- A. Online Registration – Web master has been working with DocuSign. There are technically 4 forms that are ready to go. Volunteer forms are up and running and seem to be working well. Everyone needs to remember that this is typically used for contracts. We can build

workflows in the forms to allow for it to go up the chain. It also allows us to put in required fields to alleviate some frustrations with incomplete documents. A demo of the rider registration was given by the webmaster. The webmaster would like approval to use the registration to the website groom and rider registration

**Motion:**

The webmaster has the permission of the Board of Directors to proceed with moving the registration to the online process

Motion to Approve – District

Second – District

**Pass/Fail**

- B. Bank Account access by the Executive Board – This was open ended from the previous meeting. The Chair would like to table to the finance committee once it is set up.
- C. Committees – An Excel spreadsheet will be sent around to the DCs. If you would like to be on a committee you can sign up on the spreadsheet or reply to the email. Once it is finalized it will be sent to all the DCs

**New Business:**

- A. District and Regional Trophies – D16  
The Board of Directors has talked about this issue for a few meetings. The person that provides the trophies was never consulted, per D16, and that the person did have the trophies we used available. D16 is genuinely concerned that information is not being accurately given to the Board of Directors. The 1<sup>st</sup> VC will contact that person again; however, the 1stVC contends that the trophies we use were not available. The chair would like to remind everyone that we are not perfect, and this is not our fulltime job. We are working on the situation and we try to fix it.
- B. Junior High Meets  
Due to the Covid 19 issue, the Governor has extended her stay at home order until April 30, 2020. The Executive Board had a meeting prior to the Board of Director meeting and discussed this issue. The executive board would like to allow at least 1 month for the riders to at least practice as a team once the order expires. Some teams are not allowed, per their school to practice until after school would have been released. It has been kicked around to allow junior districts to co-op with another district that has availability. There appears to be 3

options here, 1) cancel the junior season, 2) allow the districts that can postpone until later in the season or join with another district or 3) wait in a holding pattern. District 1 would like to ask for financial assistance from the Executive Board in order to remain financially stable.

**Motion:**

District 16 would like to wait until Saturday 5/2 to further discuss.

Motion to Approve – District 1

Second – District 12

After further discussion, this motion was withdrawn

**Motion:**

District 16 re-motined that we wait until 5/2 with flexibility to leave the junior shows open until the high school meeting open.

Motion to Approve – 16

This motion was withdrawn prior to having a second.

**Motion:**

District 12 motions that the Board of Directors will remove the suspend the rule that junior high is a spring sport and must be done in the spring for this year only.

Motion to Approve – 12

Second - 19

**Pass**

Nothing should be posted regarding this in order to allow the DCs to speak with their coaches.

**Motion**

District 12 moves to move the May 13, 2020 to May 2, 2020 via video conference meeting. District 12 also moves that the executive board will not cancel any upcoming Board of Director meetings.

Motion to approve – 12

Second -13

**Pass**

Registration – The state would need the team roster and the form that sums up how much is needed. Since we are online this should be easier to handle this year.

Year bars and pins are in and available to distribute. The 1<sup>st</sup> VC would like to see the Board of Directors to come up with a way for these to be distributed to the riders even if their meets are canceled.

DCs need to be working with the 1<sup>st</sup> VC to move their dates so that she can work with the insurance to make sure it is in place.

Financial assistance – for those needing financial assistance this year the Executive Board is willing to discuss this on an individual basis in order to make sure the districts remain soluble.

#### Committee Reports:

**State Show** – Judges are hired. Not much going on at this point.

**Rules** – Rule books are in and the letter to the judges is ready to distribute. The letter includes the possible postponement.

**Junior Division** – Discussed above

**Regional** – Nothing to report. Regions should be working towards hiring judges.

**Membership** - Nothing

**Historian** – Nothing to report

**Judges** – the chair is hopeful that judges will be accommodating with the current situation.

**Pattern** – Working on a committee and will have something by HS

**Awards** – Addressed above

**Finance** – The treasurer is looking forward to having a committee for this. She has done a draft budget and will share with the Executive Board to review.

**Nominations:** - None at this time

**Scholarship** – Nothing at this time. Committee for this is forming.

**Tracker Program** -

**Promotional** – Expo went well. Logo contact has an event created on Face Book and asking all DCs to share it on their Face Book pages

**Logo** – Please forward the Face Book event to your pages. The Executive Board would like to see more submissions

**National Competition** – There was a meeting in which a variety of things were discussed. They did not feel that there was a potential to move ahead this year. There will be a survey sent to all the DCs in order to see what they wanted moving forward.

**Dressage** – Nothing new

#### District Reports:

1. Nothing to report
2. Nothing to report



3. Niles team issue is resolved and they did separate from the school
4. If everything does move forward her district is open for a co-op
5. Not present. Report read by 2<sup>nd</sup> VC May meet needs to be moved.  
Would like the executive board to consider making the meets a fuzzy show.
6. Nothing to report
7. Nothing to report
8. Nothing to report
9. Nothing to report.
10. Nothing to report
11. Nothing to report
12. Nothing to report
13. Nothing to report
14. Will be officially cancelling the may meet and moving to the Fall
15. Will be holding a fuzzy show rather than a meet due to the schools not allowing them to hold the meet.
16. Sad time, had a really good numbers this year for junior and now it is up in the air.
17. Not present
18. Up in the air on the senior meet. The weekends presented are causing the loss of riders. They are looking at other locations to possibly come up with better dates.
19. Junior meet is cancelled but has not cancelled the 4 speed shows.  
Fairgrounds and judges were all good with the cancel.
20. Nothing to report.

Correspondence: None

Call to the Public:

Motion to Adjourn:

Motion to Approve – District 12

Second – District 6

Adjourned at 12:20 pm

Michigan Interscholastic Horsemanship Association  
Board of Directors Meeting Agenda  
May 2, 2020 10:00 a.m. – 2:00 p.m.  
**Conference Call: 646-558-8656**  
**Meeting Code: 846 9508 0278**  
**Web Link: [Click to Join Meeting](#)**

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20  
Executive Board: Chair, 1<sup>st</sup> VC, 2<sup>nd</sup> VC, Secretary, Treasurer, Rules, State Show

Introductions:

Call to the Public: None

Agenda

Changes

Motion to Approve 1

Second 5

**Pass**

Minutes

Changes: D17 was present for the April 2020 meeting

Motion to Approve 16

Second 14

**Pass**

Treasurer's Report Discussion - None

Motion to Approve 16

Second 3

**Pass**

Report provided to the membership. Treasurer reports an uneventful month, only two payments one for Zoom and one for rulebooks.

Old Business:

- A. Committees – Committees are ready and will be posted to the web. Chair would like meetings held and goals set for each committee by next meeting. Question was asked whether non-Board of Director members can join a committee. Chair believes that anyone of the membership can be an advisory to a committee.
- B. Co-Op between districts – A lot of the guidelines have been loosened and even become a summer sport due to Covid-19. This will be

addressed a little more in the meeting as we discuss the status of the Covid-19 guidelines. Co-op between the districts is encouraged to allow the junior seasons to continue if possible. Question was whether to allow the district to scatter versus an entire district having to move. This would allow teams to choose a date in the future that would best fit the team. Question was also asked as to whether teams would need to go to boarder districts rather than allowing a hot zone team to go to a more rural area that may not have an issue. That has not been discussed. The Chair believes that there will need to provide training and direction. Suggestion was made that perhaps a committee to give direction and suggestions on how to run a horse show using new guidelines.

**MOTION:** If a district cancels their junior meet any team is allowed to move to a different district without executive approval for the Junior 2020 season.

Motion to Approve 16

Second 5

**Pass**

The exec board will put together a document and put it on the Web so that they can view available dates.

C. Junior High Meets and Covid-19 update – See above discussion.

New Business:

A. Virtual Horse Shows – The executive board is looking at providing a virtual horse show for the junior teams this year. The plan is to start with the 3 showmanship patterns currently listed on the web. Based on participation we will look at expanding this to other patterns. We are hoping that this will allow junior riders to be able to exhibit their horses. It will also provide them with feedback on their patterns. The plan is to charge 5.00 per class with 1.00 payback to the district that the rider is from. This is an event in addition to the team competition. It is an individualized competition which will allow riders to compete across the state. Registration will be utilizing our DocuSign software and we are working at accepting payments.

B. Rule Books- The rule books have been delivered. Normally these would be distributed at a face to face meeting. Considering the current circumstances how would the Board of Directors like the rule

books distributed. Send email to Amy Franks with how many rule books you need, and she will get them mailed to the district.

- C. Logo Contest – As virtual homework for our riders. Remind your riders that the logo for the state contest is due June 1, 2020. District Chairs please remind your districts. This is an event on the MIHA Face Book page so it can be shared.

**Committee Reports:**

State Show – Nothing to report at this time. In a holding pattern.

Rules – Nothing new at this report. Just let her know how many rule books your district will need.

Junior Division – This will become a part of the membership committee and be removed from the reports.

Regional – This is in a holding pattern at this time.

Membership – Nothing to report.

Historian – The chair would like Myra to be the historian.

Judges – Nothing to report.

Pattern – Nothing to report

Awards – The place is currently not working due to the Governors order. They were asked to not engrave these awards until it was confirmed what districts would have a meet. Pins are coming from China and on hold, but year bars are in. Action awards is going to check on the feasibility of the tops from the regional trophies. The 1<sup>st</sup> VC believes that with the distribution of these awards that we can move everything to the trailer. Marie decided to not host a show, can riders purchase the year bars where districts cancelled meets.

**Motion:** D16 let the DC decide how to distribute the bars for the junior year.

Motion to Approve 16

Second 1

**Pass**

DCs can email the 1<sup>st</sup> VC with the number of bars needed. She will get them to the Rule chair and they will be mailed with the rulebooks  
Finance: Nothing this month.

Nominations: None at this time.

Scholarship: Nothing new at this time. They will be working over the next month to come up with a rubric for judging this.

Tracker Program: Nothing new at this time.

Promotional: There is not much going on other than the logo contest

Logo: Submissions are due June 1, 2020. DCs are encouraged to share the Face Book event on their pages to promote.

National Competition: Not a lot going on at this time. There was a meeting with WI between JoAnn and Steve (D16). The only thing decided was that they want to shoot for a 2021 competition. WI would like to have the meet in Madison, WI. JoAnn believes this may be a deal breaker and she has been researching other locations that would promote this event as more than WI MI event. She would like to see other states included. Due to Covid any face to face meeting will have to wait but they will continue to work on the project.

Dressage: This is quite and will be removed from the reports until this becomes a part of the discussion.

#### District Reports:

1. Still working on a meet but some teams will participate and some will not.
2. Not Present
3. Still waiting to hear with the grounds as to when they can schedule a date for their meet. The grounds does not feel that this will be an issue. The tentative date saved is the day before the HS meet.
4. Not present
5. Right now on hold for 5/30 meet. Looking at other dates as possibilities but they are working around 3 other fairs.
6. They have to get with their fairgrounds to see if they can get a date to hold their meets.
7. They are not having a junior meet due to being in Wayne county. They will look at sending teams to other districts.
8. They were going to have a show 5/30 and they do not know if they are going to reschedule.
9. They have had several calls from their fair. The fair board is willing to work with them and they are having a meet on 5/30. If they need to change dates the fair board will work with them to move it. The fair board would like to have MIHA show.
10. Their show was supposed to be 5/16 and they were trying to reschedule for end of June, however the grounds are closed. They are still working at rescheduling, but most teams are a no
11. Everything is going good.
12. Had to postpone their meet and have moved their meet to their HS meet. They have had a lot of teams that are not allowed though.
13. They had their show scheduled for 5.30 and it has been moved to Aug 29

14. Their meet was cancelled for mid may. The coaches have decided to cancel the meet, however there are a couple that are interested in a different district
15. Their district meet is scheduled for end of June. There is problems with AD with them participating. The schools will be using a different team name so they do not have issues with the schools.
16. As of right now the meet is scheduled for 7/11. He is using a new site this year and they are very open to working with them to hold the meet. He may lose a couple of teams because of it but they seem to be going good.
17. Meet for June 6-7 and are in a holding pattern. Waiting to see how things go and if need to move they have options
18. June 6 meet has been moved to Aug 2. Those having issues with AD, MHSAA is until 7/1 so they should be ok if the meet is moved to after that date. The location has been moved and they are trying to recruit more
19. They have cancelled their show. They will be recommending neighboring districts for them to participate. Their speed series is scheduled for the end of the month.
20. They are going with 18 for their junior meet.

Correspondence:

Call to the Public: None

Motion to Adjourn: 1/9

Motion 1

Second 9

**Pass**

Meeting Adjourned at 11:42 am.

Michigan Interscholastic Horsemanship Association  
Board of Directors Meeting Agenda  
June 10, 2020 6:00 pm  
**Conference Call: 712-775-7031**  
**Meeting Code: 711 183 7081**

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20  
Executive Board: Chair, 1<sup>st</sup> VC, 2<sup>nd</sup> VC, Secretary, Treasurer, Rules, State Show  
**\*Not Present**

Introductions:

Call to the Public: None

Agenda

Changes: None  
Motion to Approve 3/16  
Second  
Pass/ Fail

Minutes

Changes: None  
Motion to Approve 17/15  
Second  
Pass/Fail

Treasurer's Report

Discussion  
Motion to Approve 15/9  
Second  
Pass/Fail

Beginning balance \$116,111.41. Expenses this month were Pay Pal, Zoom, rule books and American reliable. Ending balance was \$116,008.39 ending balance. No changes to regional balances as of the end of May. We received 550.00 from the Michigan Horse counsel.

Old Business:

A. Committees

Are online under leadership on the website. There are some open spots still available. If interested in one of these spots, email the executive board.

## B. Covid-19 Guidelines

The Executive Board is trying to come up with guidelines for horse shows. We hope to form a task force to provide guidance to our districts having show. We have checked and our insurance does not cover us in the event of a lawsuit. If we publicize that we are taking precautions, we hope it will put family members at ease in showing at our districts. D15 will share their plan for holding their show. The district is looking at a waiver added to the registration form. D15, Lauren, D19, D16, Kim, D1 will be assisting on this task force. It is not a requirement of the DC to police these shows. Our guidelines will mirror USEF guidelines. We are also looking at giving the districts a little money to cover things like hand sanitizer. D7 would like the task force to keep in mind the size of the districts and that in some instances meeting the guidelines may be very difficult. We need to be very careful when creating our guidelines to make sure that we are covering all rules when hosting shows in order to protect our organization. The DCs need let the board of directors know if they are having their junior show, during their report portion of this meeting. D8 has a coach that is having some issues with guidelines being set by the school with regards to practices. The coach should follow the direction of her school with regards to practices and guidelines being set. With regards to scholarships, it will be discussed that if a district is unable to hold a meet the seniors would be exempt from the senior year requirement to qualify for the scholarship. If you change the location of the meet you need to let JoAnn and if you are having a meet get with the treasurer for registration and fee options. The following districts will be hosting a junior meet: 1, 3, 5, 9, 15, 16, and 17. All other districts were either not present or will not be holding a meet.

## C. Junior Virtual Show

We are in the middle of judging wave two and competing in wave three. Response has been exceptionally good overall. There was a mix up with wave two. We were not clear that non canter kids could not go in to bareback. We are working to resolve this issue moving forward.

D. Championship Trophies – DC please start to gather your championship trophies. We hope to meet in person in July if possible. The chair will be looking into a location for us to meet. We would really like to rehab the trophies if possible.



## New Business:

A. July Meeting – See above discuss under champ trophies.

## Committee Reports:

**State Show** - In the exec board there was discussion that we will need to have a plan should guidelines change. We are trying to get some contingency plan.

**Rules** – There are some districts that are still waiting on rule books. They will be sent out soon.

**Junior Division** - Remove

**Regional** – No report

**Membership** – We are trying to get our self on social meeting to increase our membership.

**Historian** – No report

Judges – No report

**Pattern** - Thanks to JoAnn for assisting with putting together our patterns for the virtual show.

**Awards** – Junior trophies are put on hold until we know who was having meets. The HS trophies will be processed. Action awards will be working at getting our traditional trophies this year.

**Finance** – If you are having a junior meet get with the treasurer to make arrangements. DC should note that there is a significant delay in the time it takes the mail to deliver.

**Nominations:** None

**Scholarship:** No report

**Tracker Program:** Nothing to report

**Promotional:** No report

**Logo:** We currently have three submissions. We will get them out to the DCs for a vote. The 1<sup>st</sup> VC would like to extend our deadline by two weeks to get some more entries. The new deadline will be June 30, 2020

**National Competition:** No report

**Dressage:** Remove

## District Reports:

1. Looking for an alternative location to hold a meet. Oakland County was suggested.
2. Not present
3. No report
4. No report
5. Planning Jr meet 7/25 not sure on attendance but hope to have an idea by next week. She will be reminding the teams to get with their AD

- regarding practices. She does have the Division A trophy and will try to get it to someone for the July meeting.
6. Midland is letting trailers go out but they are not open at all. The teams hopefully start practices.
  7. Still working on possibly having meets
  8. Not holding a junior meet so working on HS
  9. Received notice 2 days ago that MHSAA issued their ability to start practice. The junior meet will be August 1 and 2<sup>nd</sup>.
  10. Not present
  11. Was notified that Shiawassee County fairgrounds are closed until September 1, 2020 so junior show will be cancelled and will try to reschedule first two meets of HS to September. Have been told that the fairgrounds may close for the entire season, which will require us to move HS meets and regionals for Region B.
  12. Not present
  13. Not present
  14. Most of their teams are starting to practice.
  15. June 28, 2020 meet for junior high and HS is starting to practice. They do have some riders from D19. There have been some reports of issues with DocuSign.
  16. No report
  17. Junior meet is going late.
  18. Junior meet in August but will not be open to anyone other than her district
  19. Canceled junior show. Still trying to do their speed show.
  20. Not present

Correspondence:

Call to the Public:

Motion to Adjourn:

Motion - 5

Second - 19

Pass – adjourned at 7:45 pm

Michigan Interscholastic Horsemanship Association  
Board of Directors Meeting Agenda  
July 8, 2020 6:00 pm  
**Conference Call: 712-775-7031**  
**Meeting Code: 871 3403 8170**

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20  
Executive Board: Chair, 1<sup>st</sup> VC, 2<sup>nd</sup> VC, Secretary, **Treasurer**, Rules, State Show  
**Not present**

Introductions:

Call to the Public: None

Agenda

Changes add C: new business  
Motion to Approve 1  
Second 10  
Pass/ ~~Fail~~

Minutes

Changes: None  
Motion to Approve 15  
Second 1  
Pass/~~Fail~~

Treasurer's Report

Discussion: Treasurer was not here. Password on PNC was changed and has to be reset so there is no report for this month. We did have some income from the junior virtual show. Anyone needing to register teams should contact the treasurer.

Old Business:

- A. Covid-19 Guidelines Lauren sent out to the task force to get the ball rolling. She is hopeful that they will be able to pull the information together. They are looking at waiver forms to go with the registration. She is unsure on what would be required as far as supplies necessary and the cost. There should be no one in the office so plexiglass should not be a need for that. As soon as she can get them out, she will. There was a further discussion on various concerns and things done in different districts. Something out by July 22, 2020.

- B. Junior Virtual Show – Is done. It went well and we will make about \$1000. It was meant to give our junior riders an alternative this summer. It was a big boost marketing wise for MIHA. If we do it in the future, we may need charge more. We probably had an estimated 250 to 300 entries for this event. D7 would like to possibly see something like this for her district so that they can participate.
- C. Championship Trophies – Joann sent out email. Plan on being flexible and getting

#### New Business:

- A. Online Registration – DocuSign wants to charge us \$1000.00 per month because we are over out limit. Brian will be testing out a couple other programs to use. Registration should be in paper form for this year as it will not be up and running. The goal would be to test it for junior shows next year.
- B. T-Shirt Logo Contest – There was an issue with the document sent out. D12 will send out a .pdf to see if it resolves. JoAnn would like them to submit
- C. Region B regionals – St. Clair no camping. MSU shut down. Private farm no gymkhana. Trying to sort out what to do with Region B. Split regions to different regionals. Splitting divisions to separate locations. 1 day regional at a separate location.

#### Committee Reports:

State Show – It is still a go and judges have been hired.

Rules – nothing to report

Regional – see above item C

Membership – nothing to report

Historian – nothing to report

Judges – nothing to report

Pattern – Will try to get patterns out as soon as possible. DCs would like to keep in mind trail touch points and time limit.

Awards – no report

Finance – no report

Nominations: - None at this time

Scholarship – the scholarship committee has not met yet. However a main topic of discussion will be those seniors that are unable to participate their senior year. They should not be excluded from qualifying for the scholarship. We will need to look at this as it will effect riders for years to come

Tracker Program -

Promotional – We are trying to have a social meeting presence, but it is mostly on Facebook

Logo – see above

National Competition: This is on hold at the moment.

#### District Reports:

1. We moved our HS date from August to Sept
2. There was nothing given to the new DC. The eb will assist them with anything she needs. EB will look at the last inventory for D2 to retrieve equipment.
3. Big thank you to the EB that assisted her when she went through a similar 8/29 for Junior, September for senior. Hoping that they will be able to host the show. She is meeting with Berrien county every month. May be able to move it to a private facility to have the show.
4. Nothing to report
5. Not present
6. Their show is end of August and as of right now everything is a go with no spectators. She would like to know if she can have some leeway time for registrations.
7. Her fairgrounds is open and is allowing camping. They are working with her district in working towards having a show. They are very strict so she will need to follow the rules. She will be meeting with her coaches to see where all the teams are at with regards to participation. She has heard from a few that will not be able to participate. She would like the eb to look at giving extra money for Covid-19 supplies for those districts that are able to hold their meets. She has spent approximately \$700 so far and it is not stopping
8. Everything is good. She is working towards having HS
9. They have their meet the first weekend of August in Ludington.
10. Jr show is 8/22 and they have 20 riders. The fairgrounds, at this point, is open but they are not getting answers from ADs as to participation.
11. Still looking for a location to hold our show. Possibly the last weekend of September in Mason. Will make a definitive decision by September 1, 2020.
12. Moving ahead as scheduled. Junior meet will be Sept 122 and HS will be starting Sept 13. He does not anticipate any added costs and just waiting to see what happens moving forward.
13. Moving ahead but they will not have a junior show. HS meets will be last weekend of August and Sept 19-20.
14. Both of her venues have okayed her shows. She is not expecting any interference from Health Department. Several of her coaches are fair board members and she will get a feel for regulations that the county will be asking for.

15. Junior meet went well. Started working on registering HS. There were no complaints during the junior show, and it seemed to work well with the regulations. At this time all of her venues
16. Junior show this Saturday. Lost a few kids due to the changes but it is still a good size. He has a rider that lives in one city and attends an I Academy three cities away and covers multiple counties. The I Academy does not have a team. He would like to know who does he ride for
17. Moving ahead with meets. Does not see any problems but waiting on Mt. Pleasant to decide on what they are doing before she makes any decisions on HS.
18. Getting ready to have their collaboration show. They had to get creative to hold their meets due to a change of location.
19. Not present
20. Not present

Correspondence: None

Call to the Public: None

Motion to Adjourn:

Motion 1

Second 12

Adjourned at 7:31 pm

Michigan Interscholastic Horsemanship Association  
Board of Directors Meeting Agenda  
August 12, 2020 6:00 pm  
**Conference Call: 712-775-7031**  
**Meeting Code: 828 2656 3046**

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20  
Executive Board: Chair, 1<sup>st</sup> VC, 2<sup>nd</sup> VC, Secretary, Treasurer, Rules, State Show  
**Not present**

Introductions:

Call to the Public:

Agenda

Changes: Add Student Code of conduct to new business  
Motion to Approve 15  
Second 12  
Pass/~~Fail~~

Minutes

Changes: None  
Motion to Approve 9  
Second 17  
Pass/~~Fail~~

Treasurer's Report

Discussion: Review of balance sheet, Profit & Loss sheet, and  
Transaction list. We made \$2, 977.17 on our Junior Virtual show.

Motion to Approve 12  
Second 10  
Pass/~~Fail~~

Old Business:

A. Covid-19 Guidelines

Recommended guidelines were sent out to the board of directors about a month ago. There was concern over the waiver and the 30-day family requirement on the waiver. Lauren is going to review and revise this information. If you are currently using the waivers you can continue to do so. The guidelines are just guidelines. DCs are to use these to help

facilitate creating their own rules based on their facility. There is some push back with the 10 people in doors because the facility wants to consider the barn as an indoor facility and limited to 10 people capacity.

Steve Luyk has a vendor that can supply thermometers and face mask. He would like to know if the board would like to purchase some for each district as a help for Covid-19 supplies. If the districts would like to contact Steve and purchase these items, they can but there are different needs for each division and some districts have already purchased.

If there is a district that needs assistance financially, they should speak to the board of directors and it will be handled on a case by case basis.

There is a question regarding the refund policy for MIHA. At what point should there be a refund. It is the DC's discretion to decide on refunds. The DC's can always reach out to the board of directors for direction if there is any question.

These guidelines in this form will not be released to the public. We will be releasing a statement on social meeting to inform the public of measures being taken by the board of directors.

#### B. Championship Trophies

The championship trophies are being worked on. Still working on getting district and regional trophies.

#### New Business:

##### A. Insurance Certificates

If you have a change of venue or change of date you must email JoAnn as soon as possible so that she can request those change in certificates from the insurance company.

##### B. T-Shirt Logo Contest

Everyone should have gotten an email with the winners on it. The winners were from D15 and D9. It was brought to our attention that the State winner looks a lot like the winner from a couple of years ago. We need to find some way to weed these out so that we are not



duplicating. The colors that are typically picked by the board and seem to not be kid friendly colors. Lighthouse has suggested some bright colors for this year to make them more marketable.

**Motion: To allow Joann to work with the printer to pick out the color for this year's shirts.**

Motion to approve 9

Second 19

Passed/~~Failed~~

### C. Student Code of Conduct

D3 is having several issues this season with bad behavior on the part of various riders. She thought that MIHA had a code of conduct for the riders and she is aware of a code of conduct for adults. She believes that we need to have a form that is in front of the riders. If the State does not have a form, she would like to put one together for her district to sign off on. Per the State Chair the DC can put together a form and have her district sign these forms. It is encouraged to have coaches also have these for their individual teams. There is a disclaimer already on the registration where the rider by signing agrees to all our rules to participate. The State Chair would like for the discussion to be put to the membership committee for vetting and then a proposal be brought before the board of directors.

### Committee Reports:

**State Show:** If we were to have the state show today it would be vastly different than what we are used to. We are having to take a serious look at how to proceed. Some suggestion is to break up when divisions come and eliminating the opening and closing ceremonies. We need to find an alternative to the live streaming as the company that has done it in the past no longer is providing the service. We may want to look at volunteers to live stream to Facebook.

**Rules:** There is a spreadsheet for mailing of high school rule books. Please put your information into the spreadsheet to get your rule books mailed. We will be doing pattern 4 this year. D5 is still getting issues with the Martingale rule.

**Regionals:** Back numbers have been ordered and we have removed the date so that we can reuse them. The numbers should be available at the September meeting. A, C, D regions are good to go. Region B is still trying to secure alternate locations. As of right now Region B will be splitting between two facilities to hold their event. Regional pins are in and the State Championship patches are on order. What should the Regions do if they are required to split their Regional (i.e.

having two weekends). Regions should be meeting to discuss a plan B to make sure you can accommodate.

**Membership:** A report was prepared and presented to the board of directors. They would like to put together “media kits” that would allow someone to pick up the kit and take it straight to an event. They would also like to boost membership through posters that are easily printable by the membership for posting at schools, etc. They will be working on prices for the coming meetings.

**Historian:** Nothing to report

**Judges:** There have been some issues with a judge that has some medical issues that is preventing the judging duties to be performed.

**Patterns:** Regional patterns need to go to committee by the first part of September. We are trying to pick patterns that have both leads shown in the pattern so that DCs can keep their show moving.

**Awards:** There is nothing to report for awards currently.

**Finance:** There is nothing to report for finance currently.

**Nominations:** This year’s nominations will be for Secretary and 1<sup>st</sup> Vice Chair. D3 would like to nominate Steve Lyke for 1<sup>st</sup> Vice Chair.

**Scholarship:** The committee held a meeting and presented their recommendations. Recommendations included changes to the requirements and grading/scoring rubric.

**Motion: Kim Pardington-Clapp motions that we accept the new guidelines presented by the scholarship committee for the 2020 and moving forward.**

Guidelines presented are as follows:

Requirements:

2 Essays (Remember there is no "I" in Team):

What is one-way MIHA taught you to overcome an obstacle?

What is one way you can use what you learned in MIHA to pay it forward?

500 words or less for each essay

Registered riders who compete 3 of the 4 high school years with their senior year being one of the required years

Letter of recommendation from a Coach, DC, or Teacher

Scholarship Application

Grading/Scoring Rubric:

Complete application (both essays, recommendation, application) - If not complete all 4, scoring is not done

Use letter of recommendation as tie breaker as needed

Essay Grading 100-point scale, 25 points each

Grammar/Punctuation -0 to 25 points

Uniqueness - 0 to 25 points

Proper word count - 0 to 25 points

Team Focus - 0 to 25 points

Pick top 15 from each grader - scored on 100 points

Combine all total scores into one composite score (highest 7 total points are awarded scholarships, highest 4 get the \$2500)

Motion to Approve: Kim Pardington-Clapp

Second 19

Passed/~~Failed~~

**Tracker Program:**

**Promotional:** There will be more work on this committee following the State show. We are still looking at a sponsorship program.

**Logo:** This has been handled for the year.

**National Competition:** This cannot move forward at this time due to Covid-19. They are still working on a facility for the possibility in the future

District Reports:

1. Not present
2. She is still trying to get some things from the previous DC. The fairgrounds are trying to work with her regarding the barn situation discussed previously. She does not know what her financials look like and she is still struggling with hiring judges.
3. Moving forward with junior and senior meets. Still waiting on one team that is late on getting paperwork in. Numbers are lower in her senior division year but up in her junior division.
4. Not present
5. Did not have junior meet as anticipated due to lack of participation. She is having her senior meet with about 40 riders. She is going to work with her junior coaches to build her junior program. She did have to change venue to Montcalm county. Montcalm county is working with her to hold her meet and giving her a discount to assist.
6. She held a meeting recently and she is down in riders. She is still working on her registrations and will have it in shortly.
7. There has been no change. She is cautiously planning and hoping for the best. She is having a lot of issues with her fairgrounds and staying within the Executive Orders. She is trying but she is not sure if she will be pulling this off.
8. Has a coaches meeting coming up and her numbers are down.
9. We had junior meet and it went well. We have a lot of support from the local community and fair board. He is looking at growth in his senior teams.

10. The fairgrounds are non-responsive to the DC. She is moving forward and has all her judges confirmed. She does have an alternative location for her meets if needed.
11. Has moved the meet to Saginaw County due to a decrease in numbers and is moving forward as best as possible.
12. Is moving forward with their meets. We have moved to a private facility to hold the meet and has gotten creative in order to meet the Executive Orders.
13. Not present
14. No report
15. Had registration for seniors and numbers are down. Is encouraging the coaches to find ways to promote and grow. Everything is moving forward.
16. Everything is going well. They held their junior show, and everything went well. They were able to hold their speed shows. After senior registration it appears numbers are holding steady.
17. Everything is moving well.
18. Not present
19. Is in discussions with the Health Department to hold the meet. If they are not able to proceed in Barry County, they can use Kent County. Numbers are up.
20. There is nothing new to report. They are moving forward with their plans for the show.

Correspondence: None

Call to the Public: Lakeland joined us.

Motion to Adjourn:

Motion 15

Second 16

Adjourned at 8:18 pm

Michigan Interscholastic Horsemanship Association  
Board of Directors Meeting Agenda  
September 9, 2020 6:00 pm  
**Ingham County Fairgrounds – Pavilion**  
**700 E. Ash Street**  
**Mason, MI 48854**

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20  
Executive Board: Chair, 1<sup>st</sup> VC, 2<sup>nd</sup> VC, Secretary, Treasurer, Rules, State Show  
**\*Not present**

Introductions: None

Call to the Public: None

Agenda

Changes: Add Michigan Equine Legislative Day to new business  
Motion to Approve 12  
Second 17  
Pass/~~Fail~~

Minutes

Changes: None  
Motion to Approve 5  
Second 10  
Pass/~~Fail~~

Treasurer's Report

Discussion: We currently have a total in our account of \$91, 935.83. There is \$5000.00 in each regional account. There have been no deposits and we paid out for 2019 insurances in 2020. The treasurer went over the various disbursements and income on her report. The treasurer has been working on an issue that arose with the IRS, which caused us to owe over \$19,000 to the IRS. The treasurer worked with a CPA and they have been able to reconcile the debt so that we no longer owe anything to the IRS.

Motion to Approve 5  
Second 3  
Pass/Fail

Old Business:

A. Covid-19 taskforce

There have been several shows that have already taken place. They have had to be strict and working with the Health Departments. Some of the

suggestions are to sanitize kid's hands coming from the speed arena for flags and two man, use of lanyards for crowd control, cones for social distancing during showmanship, and zones for teams. Strong suggestion to wear face masks and to refrain from taking pictures of riders without masks and posting them on social media.

We are pressing on and working hard. Thank you to all the DCs who are working hard to make this season happen.

Refunds – If it is beyond the rider's control then we are inclined to give them a refund. We will not be refunding should someone just decide not to participate.

#### B. Student Code of Conduct

The membership committee is working on something for this and will present something at a future meeting.

#### C. Awards – JoAnn

Patches and bars are available for pick up. There are still some junior trophies that need to be picked up. The Regional trophies are available for pick up. There has been a mix up with the district awards and some of the district trophies are not available.

New Business:

#### A. Tracker Program – Bob Clogg D12

There is an issue with the junior tracker program where the ghost rider was showing up in speed and the numbers were off by one number. The high school program only gives the last name on the slot sheet. There have been updates the Regional program. There are new versions of the tracker program available.

The DCs would like to see some training or tutorial on how to use the program because they are having issues at the district meets.

#### B. Michigan Equine Legislative Day

This is a day at the capitol that is related to equine activities. This year MSU will not be participating and has offered their spot to MIHA. The 1<sup>st</sup> VP would like to set up a tent and advertise MIHA.

**Motion: To allow the 1<sup>st</sup> Vice Chair to participate in the Michigan Equine Legislative Day.**

Motion to Approve 1

Second 10

Pass/Fail

**Motion: To allow the 1<sup>st</sup> Vice Chair to spend \$500 towards promotional material including \$300 towards a promotional video.**

Motion to Approve 1

Second 15

Pass/~~Fail~~

Committee Reports:

State Show: There will be 2 days of A&D and 2 days of B&C. We are working on having opening ceremony and closing ceremony. We have hired a private company to live stream this year.

Rules: No report

Regional: Back numbers are here and ready for pick up. Shirts will be delivered to your regional meet. Regional trophies are also ready for pick up. Patterns have been given to the State Chair. Once approved they will go to the pattern committee.

Membership: Nothing new. There are a couple things pending but nothing to report.

Historian: No report

Judges: No report

Patterns: There is an issue with one of the saddle seat equitation patterns where a maneuver is listed in the pattern but not the description.

Awards: Discussed above

Finance: There is a meeting scheduled for next week. They will be discussing the 2021 budget, guidelines for registration refunds, streamlining registration and requests for additional money.

Nominations: Open positions for election are the 1<sup>st</sup> Vice Chair and Secretary. There is a current nomination of Steve Lyke for 1<sup>st</sup> Vice Chair.

Scholarship: There is a recommendation to put a limit on the redemption cycle or to build a 529 process.

Tracker Program: Discussed above.

Promotional: We need to get corporate sponsorships for next year. There are honor cords available. We are working on water bottles for promotional items this year. If anyone is interested contact Candace in district 5.

Logo: Nothing to report

National Competition: Nothing to report.

District Reports:

1. Our rider count is up this year. We will be holding meets for the next three weekends
2. Not present
3. We are good
4. No report
5. No report

6. No report
7. We are having split meets this year. The fairgrounds are stict on the amount of people.
8. Not present
9. Things are going well. Will be starting meets soon and they will be spread out over a few weekends to fit them all in.
10. Cannot wait to get the next two shows done because there is a increase in Covid.
11. Down in numbers but chugging along
12. No report
13. Not present
14. No report
15. No report
16. No report
17. No report
18. Not present
19. No report
20. No report

Correspondence:

Call to the Public:

Motion to Adjourn:

Motion 10

Second 15 8:14

Pass/Fail



Michigan Interscholastic Horsemanship Association  
Board of Directors Meeting Agenda  
November 14, 2020 10:00 am  
**Conference Call: 712-775-7031**  
**Meeting Code: 711 183 7081**

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20  
Executive Board: Chair, 1<sup>st</sup> VC, 2<sup>nd</sup> VC, Secretary, Treasurer, Rules, State Show  
\*Not present

Introductions:

Call to the Public: None

Agenda

Changes: Add under new business meeting schedule for 2021 and  
Regional reorganization  
Motion to Approve 5  
Second 3  
**Pass/ Fail**

Amend 1 and 3 Pass

Minutes

Changes: None  
Motion to Approve 5  
Second 3  
**Pass/Fail**

Treasurer's Report

Discussion: Report was sent out to everyone via email. Current  
Assets total \$93,968.00. The treasurer went over the balances of the  
regional accounts and profit and loss schedules. The Regional  
accounts will be taken back to \$5,000.00 so if you still have  
outstanding bills, please let the treasurer know so she can make sure  
there is enough money in the account. Registration for Junior was 8  
districts for a total of 246 riders. HS had 20 districts and 1050 riders  
which was about 120 riders less than 2019.  
Motion to Approve 1  
Second 15  
**Pass/Fail**

Old Business:

A. District 18: This is from our December 2019 meeting where it was discussed to combine D18 with D20 due to lacking numbers. D18 was given some goals and it was motioned to at that meeting to give D18 a goal of 25 riders. The DC for D18 reports that even without a junior season she was able to reach her goal of 25 riders and that the district is moving in the right direction and that there is room to grow. She feels that an alternate remedy is to look at the districts and redraw mapping to be equal. If redrawing of district lines, then the Board of Directors as a whole needs to be united in the decision. If the Board of Directors wish to move forward, there is the potential to lose riders so there needs to be a clear process to move forward.

#### New Business:

##### A. Regional and States recap:

- a. Region A: There was an incident in the region where a horse passed during competition. This caused significant issues with competition that needed to be resolved. Competition resumed the next day and it went as well as could be expected. The Chair would like to encourage all DCs to have a worst-case scenario plan for issues such as these. It was a rough year with a few injuries in addition to the horse issue. The region is in discussion with the fairgrounds where the region is held and there is a possibility of the use of two covered arenas which will assist with weather issues that seems to plague that area.
- b. Region B: This year the region split by division and were held in Bellevue and Fowlerville. Fowlerville, due to weather, could not be used. On Saturday we made temporary arenas for certain classes and then the entire show was moved to Milford. No major issues with injuries. Bellevue went uneventful and smoothly.
- c. Region C: There were no major issues, and everything ran smoothly. They are working on some scheduling changes for the 2021 regional.
- d. Region D: Everything went well. There were a couple of injuries that caused some delays. The most significant was a rider injury in two-man. Weather was present and not an issue.
- e. Region E: The regional went well. Had a lot of complaints during the meet but nothing formal. There was a horse issue that delayed competition. Overall, everything went well. The use of the indoor helped with moving the show smoothly.
- f. State Championships: The Executive board did have three instances with positive Covid cases, which also involved a four person the EMT. The state show went well overall and ran very

smoothly. The new format allowed for the meet to move quicker than in past years.

- B. February Winter Meeting: Due to the increase in Covid regulations it is looking more like the 2021 winter meeting will have to be held virtually. The executive board is looking at using breakout rooms through Zoom to facilitate the voting. There will be other processes put into place to allow those who want to speak on the rule change. The use of Zoom for this process will require us to change our membership with an increased cost. The 2<sup>nd</sup> Vice Chair is investigating exactly what will be required.
- C. Meeting Schedule for 2021: Until further it appears we will be meeting via Zoom.

**Motion: All meetings for 2021 will be via Zoom with the exception of the registration meeting and the Winter meeting. Additionally the meetings for 2021 will be moved to Wednesday nights.**

Motion to Approve 12

Second 15

**Pass/Fail**

**D9 abstain**

- D. Regional Reorganization: The 2<sup>nd</sup> VC has been approached by several DCs to review whether we can reorganize the Regions. She will bring some proposals for our December meeting. If there are any suggestions for reorganizing the regions contact the 2<sup>nd</sup> Vice Chair.
- E. 2020 Clean up of trophies and pins, bars and plaques: The 2<sup>nd</sup> Vice Chair has taken over the trophies. Anyone who is missing items from the 2020 season, please get with the 2<sup>nd</sup> Vice Chair so she can coordinate with the 1<sup>st</sup> Vice Chair in order to get those out. The new committee for Awards should be meeting in December to start the ordering process for the 2021 awards.

#### Committee Reports:

**State Show:** Recap was given earlier in the meeting.

**Rules:** Nothing to report

**Regional:** Recap was given earlier in the meeting.

**Membership:** Nothing to report

**Historian:** Nothing to report

**Judges:** Nothing to report

**Pattern:** Nothing to report

**Awards:** Nothing to report

**Finance:** The committee discussed the 2021 budget, which will be provided at the February winter meeting. There was discussion regarding an online process for reporting judges wages from the districts. They discussed starting a policy for refunds for riders and

what that would look like. There was also a discussion on what it would look like if a district needed assistance from the Sta

**Nominations:** Nomination for Susan Bannister for secretary. Bob Clogg would like to run for 1<sup>st</sup> VC

**Scholarship:** Brian from D19 was the chair for this group and he will not be proceeding with MIHA for the next year. We are grateful for everything that Brian has provided to our organization and he will be missed. There are 56 scholarship applications being evaluated at this time

**Tracker Program:** Bill has been handling our issues easily. The DCs would like some training on the program before the 2021 season.

**Promotional:** The committee will be working to get some sponsors for the coming year. If anyone knows of some businesses that would like to donate get with the committee. There are some other promotional items such as signs and brochures that are in the works. This committee has some openings so if you are interested contact the Executive Board. MHC is having weekly coffee hours virtually currently. During this time, they highlight some of their vendors. It was suggested to contact MHC and look at being one of their highlights.

**Logo:** Nothing to report

**National Competition:** The Chair has reached out to Ohio to see if they are interested. Unfortunately, with Covid it has caused some issues in availability in time to organize this. We have been in contact with other states to keep in touch.

#### District Reports:

1. Covid made this year difficult. Thank you to MIHA for keeping going despite this. There were no serious injuries during our meets and overall the year went well. Cost did not change for 2020 but will probably need to be reevaluated for 2021. Election has not been held yet. She will be having a Zoom meeting for the district annual meeting.
2. Not present
3. Finished up a good year. The format of the shows changed this year which went well. Numbers were us this year and fees stayed the same for 2020. There was a State Champion from our district, which is great. The annual banquet was held the weekend after States. The election was held during the banquet.
4. There was a decrease in numbers for Juniors this year due to moving meets. The high school numbers were also down but did go well. Their annual banquet was cancelled due to Covid. She will be holding a Zoom meeting for elections the beginning of December.

5. Meets went well this year. They were down on riders; however, she was able to meet her budget this year. Their annual banquet will be a Zoom meeting in the next month or so.
6. Everything went well this year. Numbers were slightly down for 2021. Dates have been reserved at the Midland fairgrounds for 2021. Working on how to get the awards to the teams because the banquet has been canceled.
7. Election has not been held yet but expected to be the first of December. The 2020 meets were held and went well. They were a lot more work because of the Covid restrictions. Fees did go up for 2020. Dates for 2021 have been discussed.
8. Not present
9. Had a good year considering Covid regulations. The numbers in the district were up. Dates for 2021 are set and planning to move forward on the dates. Looking at a few additional shows next years as fundraisers. Elections will be held in the next couple of weeks via Zoom.
10. The district numbers were down due to bigger schools not participating. This caused a slight issue financially, but they were able to meet their budget. The annual meeting has been held along with the election.
11. Our meets went well. We did find another location which will be used for junior show this year if Shiawassee doesn't open. Fees were raised slightly for 2020. Our election was held at the end of the 3<sup>rd</sup> meet. Will be meeting in December to discuss dates for 2021 and alternate locations.
12. Everything went well. We were able to hold elections via Zoom. The 2021 meet dates have been scheduled and paid for. Our banquet will be a "drive through" banquet. Elections resulted in the elimination of the treasurer and the addition of a second vice chair. We gave out \$600.00 in scholarship for the district.
13. The district did not have any junior shows. The banquet is scheduled for December 4, 2020. It is in person but will be switched to Zoom if necessary. Elections will be held at that time. The 2021 dates are waiting on some conflicts to be resolved.
14. The district was down approximately 10 riders and conflicts with other shows. The season went very well and they adhered to Covid regulations as best as possible. The banquet was scheduled, however it will be cancelled and will either not be held or moved to the Spring. The elections will be held via Zoom in the near future.
15. The junior rider numbers are down but the High school was up. They gave away 2 scholarships in their district. The meets went well. Elections will be held in two weeks.

- 16.The district meets went well and numbers stayed steady. The lost horse at Regionals came from this district and the kind response from other districts, the community, and teams was wonderful. The banquet this year was a semi outdoor ice cream social. The had 1 scholarship given from the district. Elections were held during the banquet.
- 17.The meets went well. Banquet has been canceled due to Covid. Elections will be held when they pick up their awards.
- 18.No report
- 19.Not present
- 20.Not present

Correspondence: None

Call to the Public: None

Motion to Adjourn:

Motion 12

Second 3

**Pass/Fail**

Adjourned at 12:15 pm

Michigan Interscholastic Horsemanship Association  
Board of Directors Meeting Agenda  
12/9/2020 6:00 p.m.

**Conference Call: +1 312 626 6799**

**Meeting Code: 711 183 7081**

Web link: <https://us02web.zoom.us/j/7111837081>

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20

Executive Board: Chair, 1<sup>st</sup> VC, 2<sup>nd</sup> VC, Secretary, Treasurer, Rules, State Show

\*Not present

Introductions: New DC for District 19 – Kate

Call to the Public: None

#### Agenda

Changes: None

Motion to Approve 17

Second 3

**Pass/Fail**

#### Minutes

Changes: District 20 was marked as absent from meeting but was present.

Motion to Approve 3

Second 17

**Pass/Fail**

#### Treasurer's Report

Treasurer was not at meeting, but report was sent out to all board members. If there are any questions or issues, let the Chair know and they will be addressed at the next meeting. There have not been any more expenses since our last meeting. We have made a little bit up from the deficit in the spring.

#### Old Business:

##### A. Regional Reorganization

All BOD members were emailed the purposed regional reorganization. There were no changes to region A. Region B is held in Shiawassee county; however, we are unsure if they will be available for the 2021 season. There was some reorganization in order to facilitate a possible move to a different location if necessary. Region C is purposed to switch from 6,13,14 and 17 to 6,13,17 and

20. This was requested by district 20 because they have teams that are driving a distance to attend their current regionals. This would change region D to 5, 8, 9 and 18 and region E to 1, 4, 7 and 10. This is just a proposal and if the board would like to move forward there would need to be a motion. This proposal was made from District 20 and the knowledge there may need to be a solution to Shiawassee not being available. Numbers were not looked at to see the effect of this proposal because they were not reliable due to Covid. There is a concern that this is short notice to vote on this issue at this meeting. There was discussion regarding the proposal, and it was decided that this should be tabled for the January 2021 meeting.

B. Winter Meeting

There have been many thoughts on how to move forward with the winter meeting. There were two suggestions for how to vote using Zoom. The suggestions were breakout rooms or polls. The issue with polling is that you cannot limit the number of people that vote. The breakout room issue will be on the administrative side. There was a suggestion to investigate Cloud vote to assist in voting. There was discussion regarding how to proceed and a demonstration on how zoom voting would look like. For discussion on the rule proposals we will be using the mute all feature. Those wishing to speak will ask permission and given a time frame in order to speak.

C. 2021 BOD dates

The proposed BOD dates were also sent to all members. In the December meeting there was a motion to move all board meetings, except for February annual meeting, to Wednesday evenings and as virtual as possible.

**Motion:** There is a motion to adopt the following dates for the 2021 meeting dates.

January 13, 2021

February 13, 2021 \* Saturday- Winter full meeting

March 10, 2021

April 14, 2021

May 12, 2021 \*Early Jr Rider Registration

June 9, 2021 \* Jr Rider Registration

July 14, 2021

August 11, 2021 \*Early Senior Rider Registration

September 8, 2021 \*Senior Rider Registration

November 10, 2021

December 8, 2021

Motion to Approve 1

Second 12

**Pass/Fail**



New Business: None

Committee Reports:

**State Show** – Looking to put pictures from the state show on social meeting.

**Rules** – We only have two rule proposals submitted at this time. The deadline for rule proposals is December 31, 2020.

**Junior Division** – Will be taken off Agenda

**Regional** – Discuss was above on reorganizational proposal. Region A has elected their chair and judges are already hired.

**Membership** – Nothing to report

**Historian** – Nothing to report

**Judges** – Nothing to report

**Pattern** – Nothing to report

**Awards** – It is believed that everyone should have what they need. There is one trophy in D11 that needs to be replaced. There was a request for junior bars in D16. D12 and D1 requested 2020 HS year bars. Lauren Fetner will be taking over awards for the 2021 season

**Finance** – Nothing to report

**Nominations** – Susan Bannister has been nominated for Secretary. Nominations for 1<sup>st</sup> vice chair are Steve Luyk and Bob Clogg.

**Scholarship** – We will need to seek a new chair for the 2021 season. Scholarships are still being reviewed. Selections are to be given to the chair and there should be a report for January.

**Tracker Program** – Nothing to report

**Promotional** – The sponsorship bracket should be posted on the website soon. The proposal for the various levels of sponsorship was laid out but nothing official has been decided on. We are looking at lanyards, retractable badge holders, posters and other items for the 2021 season. We will get a proposal put together for the January meeting. We got our non-profit number from Tribute and we can start collecting proof of purchase tabs. There has been a suggestion for a “pop-up” store for MIHA items and we will be looking into that. The Chair shared a promotional video that was done for MIHA.

**Logo** – Nothing to report

**National Competition** – Nothing to report

**Dressage** – Nothing to report

District Reports:

1. Nothing to report
2. Had a coach meeting regarding DC vote and they have tentative dates
3. Grounds are secure for the 2021 season. Have started hiring judges.

4. Not present
5. DC vote and planning meeting for 2021 is planned. There are some scheduling conflicts for Zoom so the date will need to be looked at.
6. Nothing to report
7. Election for DC was held. Nothing else to report
8. Nothing to report
9. Nothing to report
10. Not present
11. Not present
12. Awards are all out. Had a virtual auction for the district scholarship fund.
13. Nothing to report. Hoping to get awards and have a coach meeting next month.
14. Election for DC was held. Moving forward with the 2021 season and hiring judges.
15. Nothing to report
16. Nothing to report. Moving forward with plans for 2021
17. Moving forward with plans for 2021
18. Not present
19. Venues are set and judges are being hired.
20. Venues have been scheduled for the 2021 season. Working on hiring judges

Correspondence: None

Call to the Public: None

Motion to Adjourn:

Motion 2

Second 3

Meeting adjourned at 7:05 pm